



# Participation Requests Application Form

## 1 Details of Community Participation Body

Name of Community Body

Contact Name:

Contact address:

Contact Telephone No:

Contact Email:

Website (if available):

Please ensure that you include a copy of your written constitution or governance documentation.

## 2 Please select what type of community participation body you are (see note 1)

a) A community controlled body

b) A community council

c) A body designated by the Scottish Ministers as a community participation body

d) A group without a written constitution

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

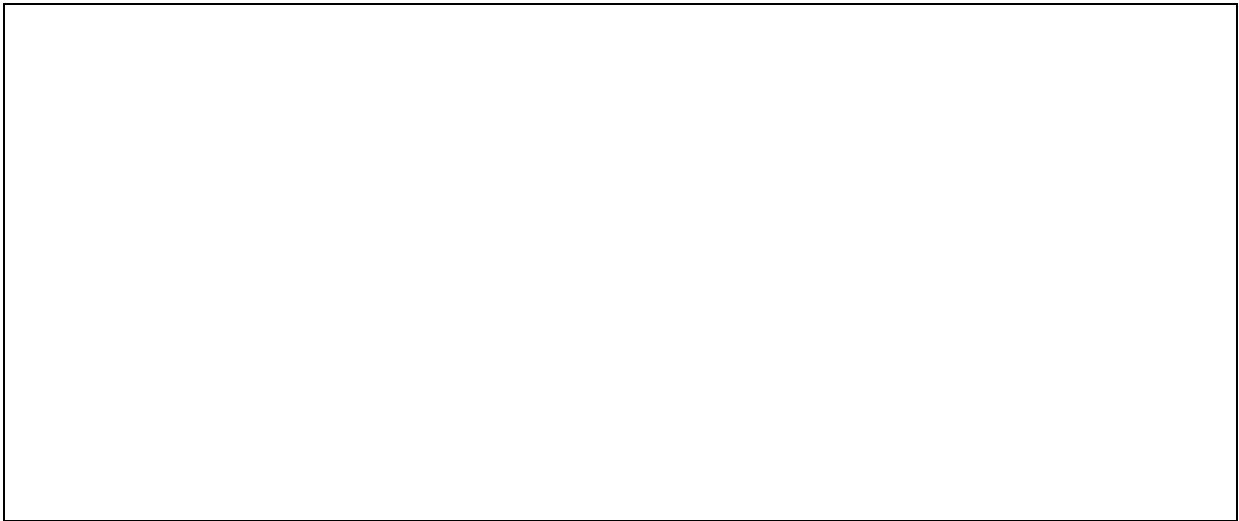
## 3 Name of any other public service authority which the community participation body requests should participate in the outcome improvement process (see note 1):

**4 The outcome that community participation body want to improve (see Note 2):**

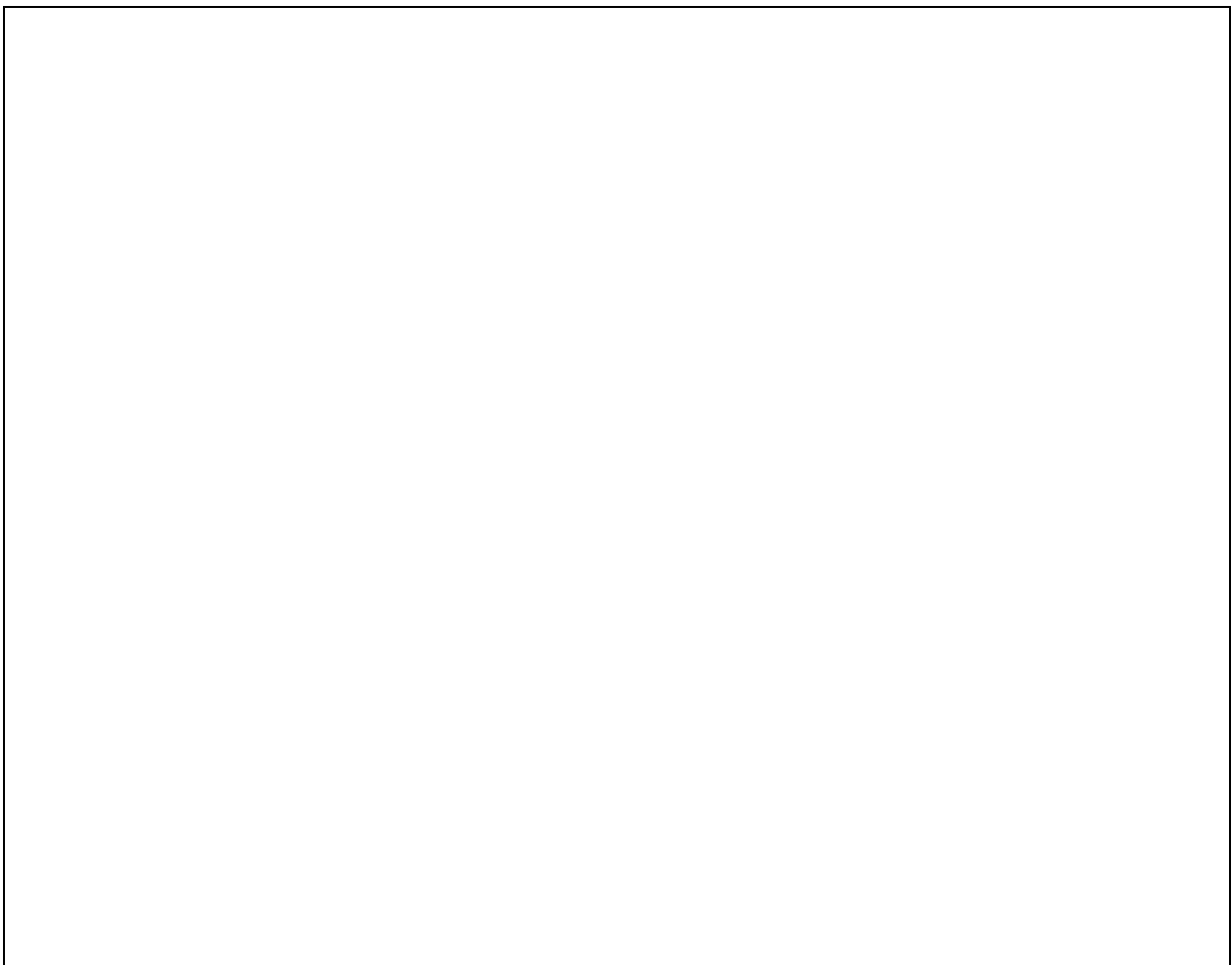
**5 The reasons why the community participation body should participate in an outcome improvement process (see note 3):**

**6 Knowledge, expertise and experience the community participation body has in relation to the outcome (see note 4) :**

**7 How the outcome will be improved because of the involvement of the community participation body (see note 5):**

A large, empty rectangular box with a thin black border, intended for the user to provide their answer to question 7.

**9 Additional Information (see note 7)**

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## Notes

1. To make a participation request the Community Empowerment (Scotland) Act 2015 provides that certain bodies can do so. The community participation body should provide the necessary information (under paragraph 2.7 of East Renfrewshire Council's Framework for Participation Requests) to the public service authority to show that they are a valid body who can make a participation request.
2. Insert the name(s) of any other public service authority which the community participation body requests should participate in the outcome improvement process.
3. Specify an outcome that results from, or is contributed to by virtue of, the provision of a service provided to the public by or on behalf of the authority. An explanation of outcomes and examples can be found in section 3.44 below.
4. Set of the reasons why the community body believes it should participate in the outcome improvement process.
5. Provide details of any knowledge, expertise and experience the community body has in relation to the outcome specified under paragraph 3.
6. Provide an explanation of the improvement in the outcome specified under paragraph 3 which the community body anticipates may arise as a result of its participation in an outcome improvement process.
7. Any other information in support of the participation request can be included in this section or attached separately should the community body wish to do so. It may be helpful for the community participation body to outline if they have previously been in contact with the public service authority regarding the outcome. The community participation body may also want to provide information on any additional support they may require to be able to participate in an outcome improvement process.

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**This document can be explained to you in other languages and can be provided in alternative formats such as large print and Braille.**

**For further information please contact Customer First on 0141 577 3001**

**or email: [customerservices@eastrenfrewshire.gov.uk](mailto:customerservices@eastrenfrewshire.gov.uk)**

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