

NOTES OF GUIDANCE FOR APPLICANTS OF SECOND HAND CAR DEALER'S LICENCES

All licences will run for a period of three years from the date of approval (unless certain restrictions are imposed by the Licensing Committee). Copy applications will be forwarded to Police Scotland and the Scottish Fire and rescue Service, for comments/observations. Any convictions not declared by you will be disclosed by the Police and may affect your application.

- Please note that you have individual responsibility for ensuring that any applicable planning permission is obtained.
- The Scottish Fire and Rescue Service advise that you visit www.infoscotland.com to ensure compliance with your responsibilities under The Fire Scotland Act 2005.
- **Please note that licences are not transferable.**

Documentation to be produced on submission of application: -

1. All information on application to be fully completed at time of submission.
2. Certificate of Compliance to be signed and dated. (Notice must be displayed prominently on premises for a period of at least 21 days informing members of the public of procedures relating to objections.

Licence Fees (which cover a three year period): -

1. Second Hand Car Dealer's Licence fee £400
Cheques made payable to East Renfrewshire Council.