

East Renfrewshire Council – Community Safety Unit

Public Space & Council Premises CCTV - Privacy Notice

As a data controller East Renfrewshire Council decides how your personal information is processed and what is used for.

This notice provides clarification on what East Renfrewshire Council collects through Public Space CCTV recordings and CCTV deployed within our buildings, the purpose of such recordings and how images are stored and retained.

Our CCTV system is in operation across East Renfrewshire providing recorded images 24 hours a day, 7 days a week for the purposes of crime detection and prevention, and in the interests of public safety, risk management and environmental protection.

East Renfrewshire Council Community Safety Unit maintains and manages the Council's CCTV resources including:

Signage alerting the public to the use of CCTV in the area is mounted within public view.

All personal information captured by public space CCTV cameras or by the Community Safety Unit is held and processed by East Renfrewshire Council as a data controller in accordance with Data Protection legislation.

Purpose of CCTV

This notice will inform you what data is gathered by CCTV, how we look after that data and how you can find out more about your privacy rights.

We will always handle your personal data with respect, hold it securely and only gather data/information that is necessary.

What is the lawful basis for processing?

The processing of information within the Community Safety Unit is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the data controller. CCTV may capture more sensitive information about individuals. This processing is necessary for reasons of substantial public interests, for the prevention or detection of unlawful acts and to carry out a key function as set out in law, namely Section 163 of the Criminal Justice and Public Order Act 1964.

Under certain circumstances we may process personal information under the Regulation of Investigatory Powers (Scotland) Act 2000.

What personal data do we need and why?

Images of individuals may be collected on public space CCTV cameras with the East Renfrewshire areas and it is necessary to collect such images for the following purposes:

- To help with the reduction or negation of criminal activity
- To help with the increased apprehension and prosecution of offenders
- To provide emergency services assistance
- To increase public safety and provide public reassurance
- To reduce the fear of crime and create a safer environment
- To assist with health and safety and other serious occurrences

How and what we will do with your information?

Public space CCTV is overt, meaning cameras are clearly visible and surveillance is general in nature. Signage highlights where public space is in operation, and monitoring of 'live' images is undertaken primarily by the Council's Response Team. We monitor live CCTV images 24/7 within our CCTV control room. Officers monitor the images to identify any potential criminal activities, building security breaches and any risks to public safety.

CCTV images are retained on local recording devices within Council buildings (including Education premises) and on video management software and servers within the CCTV control room.

Who might we share information with?

In cases of suspected criminal activity the images may be passed to Police Scotland and/or the Procurator Fiscal for investigations and possible prosecution. Disclosure may be made to other law enforcement agencies and other public bodies with regulatory functions (which includes other services to the Council).

Police Scotland and other law enforcement agencies may, on showing good cause, request copies of images or access to monitoring screens. Such requests are generally complied with.

How long do we keep your information?

Recorded CCTV images are stored for no longer than 30 days from the data of recording after which they are automatically deleted.

Your Information rights

You can read more about how East Renfrewshire Council manages your information and what your legal rights are in relation to accessing the information that we hold about you and how to contact our Data Protection officer within our Privacy Policy which is published at: www.eastrenfrewshire.gov.uk/privacy

[Individuals can contact the Council regarding their data protection rights and the processing of their data and raise any concerns or questions with the:](#)

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G46 8HR**

Phone: 0800 013 0076

Email: cctv@eastrenfrewshire.gov.uk

If you have a concern about the way East Renfrewshire Council's Community Safety Unit is collecting or using personal data, you can complain to the Council's Data Protection Officer and details of how to do this can be found on our [Privacy Policy](#) statement.

If you remain dissatisfied after contacting us, you have the right to complain to the Information Commissioner and details of how to do this can be found on their website at <https://ico.org.uk/your-data-matters/raising-concerns/>