

**EAST RENFREWSHIRE COUNCIL
THEATRES ACT, 1968**



April 2019

**APPLICATION FOR THE GRANT, RENEWAL OR TRANSFER OF A THEATRE LICENCE
Fee £145.00**

PLEASE COMPLETE IN BLOCK CAPITALS AND INITIAL ANY ALTERATIONS

EACH QUESTION MUST BE ANSWERED		SURNAME	FIRST NAME(S)
1 FULL NAME OF ACTUAL AND RESPONSIBLE MANAGER			
2 HOME ADDRESS		TELEPHONE NO (if any)	DATE OF BIRTH
E-mail Address:			
3 NAME AND ADDRESS OF PROPRIETOR OF PREMISES OR IN THE CASE OF A PARTNERSHIP, COMPANY OR FIRM, STATE NAME AND ADDRESS OF PRINCIPAL OFFICE.			
4 NAME AND ADDRESS OF HALL		5 WILL THE PREMISES BE USED FOR ANY OTHER PURPOSE? IF SO, STATE PARTICULARS	
6 IF PREVIOUSLY LICENSED, STATE DATE LICENCE WAS LAST GRANTED AND EXPIRY DATE	GRANTED	EXPIRY DATE	
7 STATE BELOW ANY PARTICULARS OF ANY CONVICTIONS AGAINST THE PERSONS NAMED ABOVE (continue on a separate sheet, if necessary)			
DATE	COURT	OFFENCE	SENTENCE

I declare that the particulars given by me on this form are true and I hereby make application to East Renfrewshire Council, in terms of the Theatres Act, 1968, for a licence to use the above premises as a Theatre.

Date Signature

N.B. ANY PERSON WHO IS CONNECTION WITH THIS APPLICATION MAKES ANY FALSE STATEMENT SHALL BE GUILTY OF AN OFFENCE.

FOR OFFICE USE ONLY			
DATE RECEIVED	FEE PAID	DATE PASSED TO OFFICIALS	DECISION AND DATE OF DECISION

N.B. THE HOLDER OF A THEATRE LICENCE IS NOT REQUIRED TO OBTAIN A PUBLIC ENTERTAINMENT LICENCE UNDER THE PROVISIONS OF SECTION 41(2) OF THE CIVIC GOVERNMENT (SCOTLAND) ACT, 1982.

The information you supply on this form will be used by East Renfrewshire Council to process your application for a licence. We will also use your information to verify your identity where required, contact you by post, email or telephone to maintain our records and for certain research and statistical reasons. The Council will use this information because we need to do so in terms of the Civic Government (Scotland) Act 1982. The information will be shared with Police Scotland in full and a redacted version will be shared with other statutory consultees including community councils and the Fire Authority, if appropriate. This is necessary to provide

this service and to fulfil the council's legal obligations in terms of the above Act and to perform a task carried out in the public interest. We also need to process more sensitive personal information about you for reasons of substantial public interest as set out in the Data Protection Act 2018. It is necessary for us to process it to carry out key functions as outlined by law.

If you do not provide us with the information we have asked for then we will not be able to provide this service to you. You can find out more about how we handle this information and your rights in respect of it by going to <http://www.eastrenfrewshire.gov.uk/taxis>

If you do not have access to a computer and wish a paper copy please let us know by contacting Business Support, Licensing, Chief Executives Department, Council HQ, Rouken Glen Road, Giffnock, G46 6UG

If you have provided anyone else's details on this form, please make sure that you have told them that you have given their information to East Renfrewshire Council. We will use the information in the same way as your personal information and may verify the information you have given with the person and may use it as if it is your information and to assist in determining your application. If the other person wants any more information on how we will use their information they can visit our web site at <http://www.eastrenfrewshire.gov.uk/taxis>

Civic Government (Scotland) Act 1982
Theatre Licence

NOTICE IS HEREBY GIVEN that application has been made on _____ to East
Renfrewshire for a Theatre Licence in respect of premises at

by (if natural/non-natural person)

Directors Name and Addresses

.....
.....
.....
.....

Day-to-day Manager

Address

Date Notice Initially Displayed

Any objections or representations in relation to the application may be made to the Chief
Officer – Legal & Procurement, East Renfrewshire Council, Council Offices, Eastwood Park,
Rouken Glen Road, Giffnock, Glasgow, G46 6UG, within 21 days of the above mentioned date.

PLEASE NOTE:-

- (1) Any objection or representation relating to an application for the grant or renewal of a licence shall be entertained by the Council as licensing authority if, but only if, the objection or representation -
 - (a) is in writing
 - (b) specifies the grounds of the objection or, as the case may be, the nature of the representation
 - (c) specifies the name and address of the person making it
 - (d) is signed by the person or on his/her behalf
 - (e) was made to the Council within 21 days of either (i) the application having been made to the Council or (ii) where the Council has required the application to display the notice again from a specified date, that date.
- (2) Notwithstanding (1)(e) above, it shall be competent for the Council to entertain an objection or representation received by it before a final decision is made if it is satisfied that there is sufficient reason why it was not made in the time required.
- (3) An objection or representation shall be made for the purpose of (1) above if it is delivered by hand within the time specified there to the Council or posted (by registered or recorded delivery post) so that in the normal course of post it might be expected to be delivered to it within that time.

Certificate of Compliance

Theatre Licence

East Renfrewshire Council

I/WE

applicant for a Theatre Licence, hereby certify that a Notice in the form prescribed by the East Renfrewshire Council has been posted at or near the premises at

.....

from to

1

Where the said Notice was removed, obscured or defaced during the above-mentioned period, I/WE certify that this was without any fault or intention on my/our part and I/WE took reasonable steps for its protection and replacement as follows:-²

Date Signature

1. Delete if not applicable.
2. Specify periods when Notice removed, obscured or defaced, relevant circumstances and steps taken for protection and replacement.