

Notice regarding start of work (initiation of development)

This form can be used for informing the Council that you intend to start work on a development for which a Building Warrant and/or Planning Permission have been granted under the following legislation.



Building (Procedure)(Scotland) Regulations 2004
Notice under regulation 59(1)(a) or (d) of the Commencement of Work for which a Building Warrant has been granted

Town & Country Planning (Scotland) Act 1997
as amended by the Planning etc. (Scotland) Act 2006
The Town and Country Planning (Development Management Procedure) (Scotland) Regulations 2008

1. Your name and address

Name	
Address	
Phone number	
Email address	

2. Building Warrant

Was a Building Warrant required for this work?	<input type="checkbox"/> Yes <input type="checkbox"/> No (Please tick)
If yes, Building Warrant reference number	
Description of Building Warrant works	

3. Planning Permission

Was Planning Permission required for this work?	<input type="checkbox"/> Yes <input type="checkbox"/> No (Please tick)
If yes, Planning reference number	
Description of development	
Decision date	

4. Location/address of the development

Address where the development is taking place	
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5. Start date

I hereby give notice that work will commence on the following date (Note 1)	
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6. Builder/person carrying out the work (Note 2)	
Company (if applicable)	
Name of person overseeing the development	
Address	
Phone number	
Email address	

7. Land ownership (Note 3)	
If there is more than one owner, please complete any additional details on a separate sheet	
Does the person(s) undertaking the development own the land to which the development relates?	<input type="checkbox"/> Yes <input type="checkbox"/> No (Please tick) Please complete the rest of this section if 'No' is selected
Name	
Address	
Phone number	
Email address	

8. Certification	
Please sign	
Name of signatory	
Date of signing	

NOTES

1. For Building Warrant purposes, notice must be given 7 days prior to work commencing.
2. This information is needed for commencing Planning Permission. It is not strictly required for Building Warrant starts but it may help if we require contact during the works regarding issues on site.
3. This information is needed for commencing Planning Permission (not for Building Warrant)

Work must be carried out in accordance with the relevant approved plans and any conditions on the planning decision notice.

Should the approved plans not correspond with what you intend to construct/build, you must seek the authority of the Council before proceeding.

Copies of this Notice are available from the Council's website at <http://www.eastrenfrewshire.gov.uk>

Return form by email to buildingstandards@eastrenfrewshire.gov.uk (If your form has been submitted successfully online you will receive an automated response)

Or post to East Renfrewshire Council, Environment Department, 2 Spiersbridge Way, Spiersbridge Business Park, Thornliebank, East Renfrewshire G46 8NG.

If you have any questions, you can contact us at the above addresses or phone us on 0141 577 3001.

Data Protection Act 2018

The information you supply on this form will be used by East Renfrewshire Council to process your application. We may also use your information to verify your identity where required, contact you by post, email or telephone and to maintain our records. The council will use this information because we need to do so to perform a task carried out in the public interest. The information may be shared with other Council services and agencies who may be consulted on the application. You can find out more about how we handle this information and your rights in respect of it by going to www.eastrenfrewshire.gov.uk/planningandbuildingstandardsprivacy. If you do not have access to a computer and wish a paper copy please let us know by contacting us at buildingstandards@eastrenfrewshire.gov.uk or by telephone at 0141 577 3001.