

**NOT YET ENDORSED AS A CORRECT RECORD****Minute of Meeting of the East Renfrewshire Integration Joint Board held on  
Wednesday 25 June 2025 at 2:30pm on Microsoft Teams.****Present**

Councillor Katie Pragnell	East Renfrewshire Council (Chair)
Mehvish Ashraf	NHS Greater Glasgow and Clyde
Lesley Bairden	Chief Financial Officer (Integration Joint Board)
Alexis Chappell	Chief Officer (Integration Joint Board)
Councillor Caroline Bamforth	East Renfrewshire Council
Martin Cawley	NHS Greater Glasgow and Clyde
Cath Cooney	NHS Greater Glasgow and Clyde
Councillor Paul Edlin	East Renfrewshire Council
Dr Claire Fisher	Clinical Director (HSCP)
Dianne Foy	NHS Greater Glasgow and Clyde
Annemarie Kennedy	Third Sector Representative
Catherine Lister	Staff Representative
Andrew McCready	Staff Representative
Geoff Mohamed	Carers Representative
Councillor Owen O'Donnell	East Renfrewshire Council
Raymond Prior	Head of Children's Services and Justice (Chief Social Work Officer)
Lynne Siddiqui	Lead Allied Health Professional
Julie Tomlinson	Chief Nurse

**In Attendance**

Arlene Cassidy	Children's Services Strategy Manager
Nadia Graham	Commissioning and Market Shaping Officer
Tom Kelly	Head of Adult Services: Learning Disability and Recovery
Lee McLaughlin	Head of Adult Services: Communities and Wellbeing
Margaret Phelps	Strategic Planning, Performance and Commissioning Manager
Steven Reid	Policy, Planning and Performance Manager
Kirsty Ritchie	Senior Communications and Campaigns Officer
John Burke	Democratic Services Officer, East Renfrewshire Council

**Chair**

Councillor Katie Pragnell in the Chair.

**1. WELCOME & APOLOGIES FOR ABSENCE**

- 1.1 The Chair welcomed everyone to the meeting of the Integration Joint Board and noted that there were no apologies.

**2. DECLARATIONS OF INTEREST**

- 2.1 There were no declaration of interest intimated.

**3. MINUTES OF PREVIOUS MEETING: 26 MARCH 2025**

- 3.1 The Minute of the Meeting of the Integration Joint Board held on 26 March 2025 was approved.

**4. CHIEF OFFICER UPDATE – VERBAL UPDATE**

- 4.1 The Chief Officer was welcomed to her first meeting of the Board and expressed her pleasure in joining. She thanked all officers for their commitment to the Health and Social Care Partnership and indicated that a change programme would be established with partners which would come back to the Board for approval.
- 4.2 The Integration Joint Board noted the update.

**5. MATTERS ARISING**

- 5.1 The Integration Joint Board considered a report on matters arising from the discussion which took place at the Integration Joint Board meeting on 26 March 2025.
- 5.2 The Chief Officer reported that work was underway on income maximisation and financial assessments in relation to non-residential charging.
- 5.3 The Chief Officer also thanked officers who supported the transfer of patients from Greenlaw Medical Practice. The practice is expected to close at the end of June 2025 and she confirmed that all patients were on track to be allocated to new practices by the closure date.
- 5.4 The Integration Joint Board noted the report.

**6. ROLLING ACTION LOG**

- 6.1 The Integration Joint Board considered a report from the Chief Officer detailing all ongoing actions and those that had been completed since the previous meeting of the Integration Joint Board on 26 March 2025.
- 6.2 The Integration Joint Board noted the report.

**7. MINUTE OF PERFORMANCE AND AUDIT COMMITTEE HELD ON 26 MARCH 2025**

- 7.1 The Minute of the Meeting of the Performance and Audit Committee held on 26 March 2025 was noted.

**8. UNAUDITED ANNUAL REPORT AND ACCOUNTS 2024/25**

- 8.1 The Integration Joint Board considered a report by the Chief Financial Officer on the unaudited Annual Report and Accounts for the Integration Joint Board covering the period 1 April 2024 to 31 March 2025.
- 8.2 The Annual Report and Accounts had been considered and remitted to the Integration Joint Board by the Performance and Audit Committee at its meeting earlier in the day.
- 8.3 The key messages in the document were included from paragraph 17 of the report and those were summarised by the Chief Financial Officer. There followed a discussion around pension contributions and the potential increased pressures from asylum seekers coming into the area.
- 8.4 The audited Annual Report and Accounts will be brought back to the Integration Joint Board at its meeting on 24 September 2025.
- 8.6 The Integration Joint Board:-
- a) approved the unaudited Annual Report and Accounts for submission to Ernst & Young;
  - b) approved and endorsed the proposed reserves allocations;
  - c) noted the Annual Report and Accounts were subject to audit review;
  - d) agreed to receive the audited Annual Report and Accounts in September, subject to any recommendations made by external auditors and/or the Performance and Audit Committee and Integration Joint Board; and
  - e) noted the summary overview of financial performance document would be presented with the audited accounts in September.

**9. MEDIUM TERM FINANCIAL PLAN**

- 9.1 The Integration Joint Board considered a report by the Chief Financial Officer on the refreshed Medium Term Financial Plan for the Integration Joint Board, covering a five year period from 2025/26 to 2029/30.
- 9.2 Potential issues and cost pressures were set out in the report, as well as a series of “what if” scenarios through to 2029/30.
- 9.3 The key themes of the Plan were summarised in Item 7 of the report and the Chief Financial Officer summarised the drivers influencing those themes.
- 9.4 The Integration Joint Board:
- a) approved the revised Medium Term Financial Plan; and
  - b) agreed to receive updates that reflected any significant changes in the financial outlook for the Integration Joint Board.

**10. ANNUAL PERFORMANCE REPORT 2024/25**

- 10.1 The Integration Joint Board considered a report by the Policy, Planning and Performance Manager on the 9<sup>th</sup> Annual Performance Report which would be finalised for publication by 31 July 2025.
- 10.2 It was noted that the report was retrospective and set out how the IJB delivered on its vision and commitments as set out in the Strategic Plan, whilst recognising the challenges faced both locally and nationally. The report set out the current strategic approach, financial performance and detailed performance information illustrating data trends against key performance indicators, as well as case studies and examples of innovation and good practice.
- 10.3 The Policy, Planning and Performance Manager reported that, despite continued pressures, the report was very positive and provided an overview of areas of the report where focus would be given to drive further improvements in performance.
- 10.4 It was noted that the Performance and Audit Committee had noted the content of the report at their meeting earlier in the day.
- 10.5 Members discussed the detailed information in the report and welcomed the positive trend displayed. There were discussions around employee wellbeing, supporting care experienced children and the potential to link into educational establishments for recruitment.
- 10.6 The Integration Joint Board:
- a) noted the content of the Annual Performance Report 2024/25; and
  - b) approved the report for submission to the Scottish Government and publication by the deadline of 31 July 2025.

**11. EQUALITY AND HUMAN RIGHTS MAINSTREAMING REPORT**

- 11.1 The Integration Joint Board considered a report by the Policy, Planning and Performance Manager presenting the Board with its Equality and Human Rights Mainstreaming Report for 2025.
- 11.2 The report provided an update on East Renfrewshire Health and Social Care Partnership's equality outcomes and mainstreaming activity for the period 2023-2025. It also presented the new Equalities Outcomes for 2025-2029 for approval.
- 11.3 Members discussed a range of factors around equalities training and the new outcomes, particularly in relation to domestic abuse. It was agreed that those comments would be taken on board for future reports.

11.4 The Integration Joint Board:

- a) approved the content of the Health and Social Care Partnership Equality and Human Rights Mainstreaming Report; and
- b) approved the new Equality Outcomes for 2025-2026 on the basis that outcome on domestic abuse be amended to reflect prevention work.

**12. HSCP STRATEGIC PLAN 2025-26**

- 12.1 The Integration Joint Board considered a report by the Policy, Planning and Performance Manager on the Health and Social Care Partnership's Strategic Plan 2025-26.
- 12.2 The Plan set out the vision and priorities of the HSCP in the period and emphasised the broad partnership approach being taken with third sector and independent partners and communities to meet the range of needs in East Renfrewshire.
- 12.3 In discussion, members confirmed that there was some flexibility in the plan to respond to local and national changes, with the Plan being updated annually to reflect those.
- 12.4 The Integration Joint Board approved the Strategic Plan for 2025-26.

**13. REFRESH OF EAST RENFREWSHIRE GETTING IT RIGHT FOR EVERY CHILD (GIRFEC) MANUAL**

- 13.1 The Integration Joint Board considered a report by the Chief Social Work Officer on the refresh of national GIRFEC guidance and subsequent update of East Renfrewshire Council's GIRFEC Manual and the creation of Getting It Right for Every Child Information Sharing Guidance.
- 13.2 The Chief Social Work Officer summarized the changes to the guidance and the key changes to the GIRFEC Manual, which were detailed in the report. Detailed information was also provided on the GIRFEC Information Sharing Guidance which provided overarching practice principles around information sharing and supported specific guidance within East Renfrewshire Council's departments and services, as well as East Renfrewshire Health and Social Care Partnership.
- 13.3 In discussion, the Chief Social Work Officer clarified the wider policy context of the documents being considered.
- 13.4 The Integration Joint Board noted the report and approved the updated East Renfrewshire GIRFEC Manual and GIRFEC Information Sharing Guidance.

**14. PRESENTATION: DISCHARGE WITHOUT DELAY – POSITION UPDATE**

- 14.1 The Integration Joint Board received a presentation from the Head of Adult Services: Communities and Wellbeing on Discharge without Delay. The position was outlined, with East Renfrewshire HSCP ranking 7<sup>th</sup> nationally in terms of delayed discharges and a decrease in delays over the last four week period. The HSCP was 20<sup>th</sup> nationally in terms of Adults with Incapacity (AWI) related delays, and 3<sup>rd</sup> among NHS Greater Glasgow and Clyde Partnerships. Only 2.8% of patients had a planned date of discharge that had elapsed.
- 14.3 The presentation also provided comparative information between East Renfrewshire and the other 5 NHS Greater Glasgow and Clyde Partnerships, showing the relative trends.
- 14.4 The Head of Adult Services: Communities and Wellbeing then outlined actions that were underway to further reduce delayed discharge, such as: an increased focus on reducing beds lost; providing updated information around Power of Attorney to patients and officers via the HSCP website; working toward the implementation of “Discharge to Assess”; and working with Greater Glasgow and Clyde Health Board Transformation Plan with a focus on Adults With Incapacity, complex care and hospital at home.
- 14.5 The Integration Joint Board noted the presentation.

**15. IJB COMPLAINTS ANNUAL REPORT 2024/25**

- 15.1 The Integration Joint Board considered a report by the Chief Financial Officer on the Annual Complaints Report for 2024/25. It indicated that no complaints had been made in relation to the Integration Joint Board during the period.
- 15.2 The Integration Joint Board noted the report.

**16. DATE OF NEXT MEETING**

- 16.1 The Integration Joint Board noted the date of next meeting as Wednesday 13 August 2025 at 10:00am.

CHAIR