



Meeting of East Renfrewshire Health and Social Care Partnership	Performance and Audit Committee
Held on	25 November 2020
Agenda Item	5
Title	Rolling Action Log
Summary	
The attached rolling action log details all actions, including those which have been completed since the meeting on 23 September 2020.	
Presented by	Julie Murray, Chief Officer
Action Required	
Integration Joint Board members are asked to note progress.	

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ACTION LOG: Performance and Audit Committee (PAC)

November 2020

Action No	Meeting Date	Item No	Item Name	Action	Responsible Officer	Status	Date Due / Closed	Progress / Outcome
8	23.03.2020	4	Internal Audit Annual Report 2019/20 and Internal Audit Plan 2020/21.	The Annual Report was noted and the audit plan was approved. Arrangements should now be made for the implementation of the audit plan.	Chief Auditor	CLOSED	Sep-20	Chief Internal Auditor will report as required.
7	23.03.2020	4	Internal Audit Annual Report 2019/20 and Internal Audit Plan 2020/21.	Conduct a benchmarking exercise amongst colleagues in other councils into the number of days held in reserve for dealing with emerging issues and to clarify what are considered to be IJB issues or Council/Health Board issues, and report back to a future meeting.	Chief Auditor	CLOSED	Nov-20	Chief Internal Auditor has undertaken a benchmark exercise with peers across the country and from the information received (18 of 31) this has confirmed that the split of audit time between specific IJB and HSCP work is comparable - see update in Matters Arising (Nov 2020)
6	23.03.2020	5	Audit Scotland Report 2019/20	Carry out the agreed actions as contained in the action plan	Chief Financial Officer	OPEN	Jun-21	
5	23.03.2020	6	Annual Report and Accounts 2019/20.	Work on the development of an easy-read version of the report and accounts	Chief Financial Officer	OPEN	Sep-21	We will aim to put this in place for the next annual report and accounts
4	23.03.2020	7	East Renfrewshire HSCP Annual Performance Report 2019/20	Submit a report to a future meeting of the committee of the impact of the Family Wellbeing Service on CAMHS waiting times.	Chief Officer	OPEN	Mar-21	This will be included in detail next year's annual report on the Family Wellbeing Service. An update report will be brought to the March meeting of the committee.
3	23.03.2020	8	Self-Directed Support – 2017 Progress Report – Impact Report published by Audit Scotland	Submit a report to a future meeting of the committee on future SDS development activity following local self-evaluation to include examples of how the SDS agenda fits with the telecare/telehealth agenda.	Head of Recovery and Intensive Services	OPEN	Mar-21	
2	23.03.2020	9	Audit Scotland – COVID-19 Guide for Audit and Risk Committees	Arrange to meet with the Chair and Vice Chair to consider the questions posed in the guide as part of the 2020/21 audit work to support the IJB's governance arrangements, and report back to a future meeting if required	Chief Financial Officer	CLOSED	Nov-20	Chair and CFO met to review questions 16.11.2020 - report included on November agenda.
1	23.03.2020	10	Contracts and Exceptions Update to June 2020.	Submit a report to a future meeting on service implications following the next intake of care providers to the national framework.	CFO	OPEN	Mar-21	Provisionally scheduled for March 2021

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