



Meeting of East Renfrewshire Health and Social Care Partnership	Integration Joint Board
Held on	3 February 2021
Agenda Item	4
Title	Rolling Action Log
Summary	
The attached rolling action log details all open actions, and those which have been completed since the last meeting on 25 November 2020.	
Presented by	Julie Murray, Chief Officer
Action Required	
Integration Joint Board members are asked to note progress.	

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ACTION LOG: Integration Joint Board (IJB)

January 2021

Action No	Date	Item No	Item Name	Action	Responsible Officer	Status	Due / Closed	Progress Update /Outcome
310	25-Nov-20	5	Rolling Action Log	Make arrangements to issue all outstanding directions to partners and record same in the Action Log (SEE ALSO 285)	CFO	CLOSED	25/01/2021	Direction letters issued
309	25-Nov-20	6	Appointment to Performance and Audit Committee	Make the necessary arrangements for Councillor Lafferty replace Councillor O'Kane on the Performance and Audit Committee.	DSM	CLOSED	25/11/2020	
308	25-Nov-20	8	Participation and Engagement Strategy	Make sure that the strategy is used as the basis for future participation and engagement and submit progress reports to future meetings of the Board	SPPO	CLOSED	25/01/2021	The implementation group is developing terms of reference for the group moving forward and is mapping out HSCP strategic participation and engagement activities in line with one year Strategic Plan. A 'soft launch' of the strategy is also being planned. Progress update to the IJB added to fwd planner
307	25-Nov-20	9	HSCP Strategic Plan Update	Make the necessary arrangements to produce 1 year "bridging" strategic plan for 2021-22	PPPM	OPEN	31/03/2021	Draft for consultation developed and discussed at seminar held 25.01.2021. Update on IJB agenda 03.02.2021
306	25-Nov-20	9	HSCP Strategic Plan Update	Arrange to hold a seminar in the new year to afford members of the IJB the opportunity to contribute to the new plan	HAHSCL	CLOSED	25/01/2021	Seminar held 25.01.2021
305	25-Nov-20	11	HSCP Recovery Update	Revisit the format of the update for future meetings to see if those actions that had occurred in the reporting period could be made clearer.	PPPM	OPEN		Recovery work currently suspended
304	25-Nov-20	13	Revenue Budget Monitoring 2020-21 – Position as at 31 October 2020	Make the necessary adjustments to the relevant budget lines.	CFO	CLOSED	25/01/2021	
303	25-Nov-20	13	Revenue Budget Monitoring 2020-21 – Position as at 31 October 2020	Amend future monitoring reports to make it clear that Locality costs are an extract from and not in addition to the main figures.	CFO	CLOSED	25/01/2021	Report revised to make clearer
297	23-Sep-20	10	East Renfrewshire Alcohol and Drugs Plan 2020-23	Submit a report to a future meeting on the impact of the plan and potential changes following engagement with people with lived experience.	LP (RS)	OPEN	12/05/2021	Added to forward planner - May 2021
294	12-Aug-20	7	Local Child Poverty Action Annual Report	The Board approved the report and arrangements should now be made for it to be published to meet the requirements of the Child Poverty (Scotland) Act 2017	CO	CLOSED	25/01/2021	Report published online. A summary version of this report aimed at low income families is being produced to supplement the full report. This is being created in partnership with parents with lived experience of poverty and will be shared once complete.
287	24-Jun-20	11	Draft Unscheduled Care Strategic Commissioning Plan	The Board approved the draft plan and noted further work underway to finalise the plan, including the planned engagement process. Make arrangements to finalise the plan as outlined and submit a final version to a future meeting.	HAHSCL	OPEN	17/03/2021	Provisionally scheduled for November IJB however final plan not yet available. Deferred to Mar 2021

285	18-Mar-20	6	Budget 20/21	Make the necessary arrangements to proceed on the basis as agreed - the Board:- (a) Accepted the budget contribution of £51.313 million from East Renfrewshire Council; (b) Approved the £0.606 million for Community Justice expenditure funded by grant via East Renfrewshire Council; (c) Approved the delegated budget for aids and adaptations of £0.550 million (d) Accepted the indicative budget contribution of £72.135 million from NHS Greater Glasgow and Clyde; (e) Accepted the indicative set aside budget contribution of £31.674 million from NHS Greater Glasgow and Clyde; and (e) Agreed that Directions are issued to East Renfrewshire Council and NHSGGC confirming the acceptance of the budget, caveated for amendment following the outcome of the UK budget announcement.	CFO	CLOSED	25/01/2021	As we return to normal business Direction letters will be issued. SUPERSEDED BY 310. Direction letters issued
282	29-Jan-20	4	Minute of meeting of IJB of 27 November 2019.	Provide information to a future meeting on levels of CAMHS access compared to other IJBs.	CO	OPEN	TBA	Deferred due to Covid-19
279	29-Jan-20	5	Rolling Action Log	In the paper to be submitted to a future meeting in respect of Individual Budget Update (242) take account of the technical developments being introduced such as new technical substitutes for sleepovers, which will impact on individual budgets.	HAHSL	OPEN	TBA	March IJB paper on Implementation of Budget Calculator and SDS available online . Report on Overnight Support scheduled for April has been deferred to due to Covid-19
271	27/11/2019	9	Care at Home Improvement and Redesign Programme	Continue to submit progress reports to each meeting until further notice.	CO	OPEN	ONGOING	Next update scheduled for Mar 2021
263	25/09/2019	8	Chief Social Work Officer's Annual Report	Submit a report to a future meeting on how the use of data in Children's Services has led to service improvements.	CSWO	OPEN	TBA	Deferred to due to Covid-19.
244	26/06/2019	10	Financial Framework for the 5-Year Adult Mental Health Services Strategy in GGC	Submit a progress report in due course.	CFO	OPEN	TBC	Added to forward planer - Timing of progress report will be depend on system wide programme and agreement of all six HSCPs within Greater Glasgow and Clyde

Abbreviations

CCGC Clinical and Care Governance Committee
IJB Integration Joint Board
PAC Performance and Audit Committee

BSM Business Support Manager
CD Clinical Director
CO Chief Officer
CFO Chief Finance Officer
CN Chief Nurse
CSWO Chief Social Work Officer

DSM Democratic Service Manager
GCO Governance and Compliance Officer
HAHSL Head of Adult Health and Social Care Localities
PPPM Policy, Planning & Performance Manager
LP (RS) Lead Planner (Recovery Services)