

**Annual Procurement Report**  
**1<sup>st</sup> April 2020 – 31 March 2021**

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## SECTION 1 - INTRODUCTION

- 1.1 Section 18 of the Procurement Reform (Scotland) Act 2014 (the Act) requires East Renfrewshire Council (the Council) to publish an Annual Procurement Report which monitors the authorities regulated procurement activities against its Procurement Strategy 2019-2022. Regulated procurements are procurement exercises for goods and services with a value of £50,000 or more and for works with a value of £2million or more. A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end.

This report provides an opportunity for the Council to demonstrate to our stakeholders that our procurement spend is being used to achieve not only best value but also the Council vision of being modern and ambitious to create a fairer future with all.

- 1.2 The Annual Procurement Report is a mandatory requirement of the Act and must include
- A summary of the regulated procurements that have been completed during the year covered by the report,
  - A review of whether those procurements complied with the authority's Procurement strategy,
  - The extent that any regulated procurements did not comply, and a statement of how the authority intends to ensure that future regulated procurements do comply,
  - A summary of any community benefit requirements delivered as part of a regulated procurement that were fulfilled during the year covered by the report
  - A summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report,
  - A summary of the regulated procurements the authority expects to commence in the next two financial years,
  - Such other information as the Scottish Ministers may by order specify.

- 1.3 The Annual Procurement Report also details initiatives being developed to further improve the performance of the Procurement Unit in line with the procurement vision for the Council which is:

*“To grow the strategic influence of procurement across the Council through respected and professional expertise, fostering positive relationships which ultimately deliver innovative, sustainable and compliant practices which provide best and added value for the organisation.”*

- 1.4 East Renfrewshire Council's vision for the future is to be a “modern, ambitious council creating a fairer future with all and our ultimate aim is to make people’s lives better”. The Council has 5 Strategic Outcomes where we are working across East Renfrewshire to achieve best Outcomes for:

- Early Years and Vulnerable Young People
- Learning, Life and Work
- Environment and Economy
- Safe, Supportive Communities
- Older People and People with Long-Term Conditions

- 1.5 The Council also has outcomes relating to Customer, Efficiency and People which are captured under the Strategic Outcome “Our Council is forward thinking and high performing”. Procurement has an important role to contribute to the following:

- Customer: Satisfied customers access services that meet their needs
- Efficiency: Our physical, information and financial assets are efficiently managed
- People: We have engaged employees who are motivated to deliver our outcomes

1.6 In order to deliver on these Strategic Outcomes, 5 Capabilities have been identified to provide the necessary skills required. These are:

- Prevention
- Empowering Communities
- Data
- Modernisation
- Digital

1.7 Procurement can play an important role in achieving the Council's Strategic Outcomes and provide key skills contributing to the 5 Capabilities as detailed below:

- **Prevention** – we will collaborate with Services across the Council with a focus on preventing poor outcomes for our residents and providing planned rather than reactive services. We will seek to maximise opportunities for collaboration and using an evidence based approach to designing services.
- **Community Engagement** – we will utilise innovative approaches to engage our communities and to prioritise the allocation of resources. We will explore ways in which contractors, commissioned partners and communities can work in partnership with us to deliver outcomes.
- **Data and Evidence** – we will utilise spend data, market analysis and build positive relationships and networks with key stakeholders to ensure an evidence based approach to strategic procurement and identifying efficiencies
- **Modernising How We Work** - we will focus on modernising our processes to avoid unnecessary approvals, duplication and manual processes. We need to ensure Procurement meets the current and future needs of the Council and greater focus should be placed on Contract and Supplier Management to ensure best value is achieved from our contracts throughout their lifecycle.
- **Digital** – we will harness the potential from the new “Core Systems” and ensure that the full purchase to pay processes throughout the Council are modern, digital and efficient.

## SECTION 2 - SUMMARY OF REGULATED PROCUREMENT

- 2.1 Section 18 (2) (a) of the Procurement Reform (Scotland) Act 2014 requires Councils to include a summary of the regulated procurements that have been completed during the year covered by the report.
- 2.2. Regulated procurement refers to any procurement above £50,000 for goods and services, or £2,000,000 for works. A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end.

- 2.3 The number of regulated procurements carried out during the financial year 2020/21 was 36 with a total value of £10,465,374. It should be noted that this figure does not include departmental call offs from existing Framework Agreements which were awarded out with the period of this report.
- 2.4 A listing of all regulated procurements from Financial Year 2020/2021 can be found at **Appendix 1**.

## **SECTION 3 REVIEW OF REGULATED PROCUREMENT COMPLIANCE**

### 3.1 Procurement Strategy

The Procurement Strategy has set out 5 key procurement aims which will help to deliver operational and strategic procurement outcomes for the Council and are aligned to the Council's capabilities:

**Improved Leadership and Stakeholder Management** – Through identifying and building relationships with key strategic and tactical stakeholders across the organisation procurement can build an understanding of current and future requirements and add value as part of a category management approach.

**Compliance with Legislative and Statutory Duties with Improved Governance** - Compliance with our legislative and statutory procurement duties as well as consideration of areas such as living wage, fair and ethically traded goods and services, community health and wellbeing and animal welfare in procurement of food.

**Strategic Procurement Which Identifies Opportunities and Savings** – To deliver a category management approach to strategic procurement which supports a commercial focus across the organisation and identifies savings and opportunities throughout the full procurement journey.

**Performance Reporting Being Used to Drive Performance** -To use an evidenced based approach to provide visibility of key performance information which supports informed decision making around the current and future direction of Procurement.

**Improved Sustainable Procurement and Community Benefits** - Focus on sustainable procurement including innovative use of Community Benefits clauses, economic development and consideration of social responsibilities

- 3.2 In 2020/21 the Council has ensured that all regulated procurements comply with both the Council's Procurement Strategy and all relevant legislation. A summary of work carried out for each of our key procurement aims in 2020/21 is provided below.

#### **Improved Leadership and Stakeholder Management**

- A Category based Stakeholder Engagement Plan has been developed and Procurement is now embedding as Business As Usual effective relationships with strategic and tactical stakeholders.
- Procurement Team have undergone Scotland Excel Training on "Managing Effective Stakeholder Relationships", "Negotiation and "Contract and Supplier Management"
- Category Managers have successfully completed the SQA Accredited Personal Development Award in Project Management.

- New Procurement Intranet pages have been launched which are much more user focused and provide video presentations to highlight the added value provide by Procurement.
- A staff survey was issued to identify the focused areas of procurement where training is required across the Council and a programme of “Procurement Bitesize” online sessions are being delivered with courses on “Introduction to Procurement”, “Quick Quote”, “Managing a Successful Tender Exercise”, “Capturing Added Value from Procurement” and “Strategic Commissioning”

### **Compliance with Legislative and Statutory Duties with Improved Governance**

- The Council has continued to fulfill its obligations in relation to Procurement legislation
- Standard Operating Procedures (SOPs) have prepared for key procurement processes
- Council Standing Orders were updated to amend the Quick Quote threshold for works, positively reflecting guidance from the Construction Procurement Handbook 2018 and in line with the Procurement Reform Act (Scotland) 2014
- Quick Quote guidance has been updated
- Contract documentation has been updated to reflect new processes in relation to Community Benefits and Living Wage

### **Strategic Procurement which Identifies Opportunities and Savings**

- Improved Stakeholder Relationships have ensured an improved understanding of the procurement pipeline in order to support the Chief Procurement Officer to manage the capacity of the Service effectively
- Proposals for the implementation of a corporate approach to Contract and Supplier Management are being prepared for consideration.
- The Chief Procurement Officer and Category Managers are represented on and have attended a number of regional and national procurement forums
- Procurement Team have undertaken training on spend analysis using the Scottish Procurement Information Hub.
- Procurement have undertaken detailed reviews of ICT and Housing Services and identified opportunities for savings

### **Performance Reporting being used to Drive Performance**

- A new process for the tracking of the benefits from procurement activity has been implemented and a number of savings opportunities have been presented to the Corporate Management Team for implementation.
- A new Online Contracts Register is currently being User Acceptance Tested by Procurement before being implemented and which will be accessed across the Council.
- Category Managers are using spend analysis to create spend information dashboards to support relationships with services. This will continue to be embedded in 2022.

### **Improved Sustainable Procurement and Community Benefits**

- The Council has signed up to the “Grow Local” project which uses the Scottish Procurement Information Hub to provide data relating to the local supply base
- A new process for the identification and capture of Community Benefits has been approved by CMT for implementation working in partnership with Economic Development
- Procurement attended the Supplier Development Programme “Meet the Buyer Event” and also participated in “Twitter Takeover” in the absence of the ability for face to face local events due to COVID19
- A new Council Sustainability policy has been developed and approved.
- Procurement has led work which saw the Council achieve its aim of Real Living Wage accreditation

- The Council has agreed to sign up to the Charter Against Modern Slavery which requires the Council to undertake a number of actions in this area
- A “Community Benefit Wishlist” has been implemented to encourage local community to suggest local improvements resulting from the Council contracts.

The Procurement Strategy 2019-2022 identifies a number of actions and expected outcomes aligned to our 5 key procurement aims. The Strategy will be reviewed on an annual basis to drive continuous improvement.

## SECTION 4 COMMUNITY BENEFITS SUMMARY

- 4.1 Section 18(2) of the Procurement Reform (Scotland) Act 2014 states that it is mandatory for the Annual Procurement Report to include a summary of any community benefit requirements imposed as part of a regulated procurement that were fulfilled during the year covered by the report.
- 4.2 The Council’s sustainable procurement policy covers community benefits and sustainability. By incorporating community benefits clauses and optimising the community benefits process, this will actively encourage suppliers to provide added value and support our internal stakeholders to capture these. This will also support a Community Wealth Building approach. The Council’s commitment to this is demonstrated not only through the policy but also within the Procurement Strategy and Contract Standing Orders.
- 4.3 In 20/21 the East Renfrewshire Council Community Benefits group met quarterly to ensure accountability in the Community Benefits process.
- 4.4 A new and improved process for the identification and capture of Community Benefits was implemented in late 2020. This includes an innovative and interactive Community “wishlist” which will ensure Community Benefits match the aspirations of local communities. Currently 30 wishes have been submitted via the wish list and a total of 9 have been delivered.
- 4.5 Community benefits are sought for applicable contracts where both the value (over £50,000) and duration of the contract merit a benefit being pursued. It is at the contract strategy development stage that community benefits are to be considered and reflected into tender documentation. Procurement now also include a question in the Quick Quote process asking for voluntary Community Benefits.
- 4.6 The approach taken by the Council has been beneficial when developing the Glasgow City Deal Community Benefits Policy. The success of the “wishlist” approach has led to the City Deal working group seeking our assistance to forward this approach. The Council has also been working to ensure that Community Benefits are better aligned to strategic and Scottish Government priorities such as the Local Outcome Improvement Plans, Child Poverty Action Plan and Regional Skills Investment Plan and has participated in the review and joint approach to a regional community benefits menu.
- 4.7 Community Benefits from City Deal and major capital contracts in financial year 2020/21 included 10 new entrant jobs, 11 work experience placements, a range of employability activities including developing Young Workforce support and a combined total of £15,000 donations to community projects.
- 4.8 In addition a summary of Community Benefits that were achieved through the “wishlist” approach in 2020/21 are included in **Appendix 2**.

## SECTION 5 FAIR WORK AND LIVING WAGE

### Fair Work

East Renfrewshire Council is committed to applying the Fair Work First criteria internally and in publicly funded supply chains. Fair Work First is the Scottish Government's policy for driving good quality and fair work in Scotland. Through this approach, East Renfrewshire Council is asking bidders to describe how they are committed to progressing towards adopting and how they intend to continue embedding the five Fair Work First criteria:

- appropriate channels for effective voice, such as trade union recognition;
- investment in workforce development;
- no inappropriate use of zero hours contracts;
- action to tackle the gender pay gap and create a more diverse and inclusive workplace; and,
- providing fair pay for workers (for example, [payment of the real Living Wage](#)).

In order to ensure the highest standards of service quality in this contract we expect suppliers to commit to progressing towards adopting the five Fair Work First criteria in the delivery of contracts as part of a fair and equitable employment and reward package as a route to progressing towards wider fair work practices.

### Living Wage

Whilst there are no legal restrictions on requiring payment of the living wage, suppliers are encouraged to pay the living wage to their employees. The fair working practices question that promotes a healthy, happy and motivated workforce is included in all appropriate contracts.

The Council follows the lead of the Scottish Government by promoting the payment of the Living Wage to persons involved in fulfilling procurement requirements by considering, where relevant and proportionate, when Fair Working Practices should be addressed in contracting opportunities. The Council will comply with the Statutory Guidance on the Selection of Tenderers and Award of Contracts – Addressing Fair Work Practices, including the Living Wage, in Procurement.

East Renfrewshire Council became an accredited Living Wage employer in November 2020 in a project led by the Procurement Team. The Council's Living Wage commitment means that everyone working at East Renfrewshire receive the Living Wage rate and suppliers contracted to deliver services with the Council will be encouraged to pay the real Living Wage through the procurement process.



## **SECTION 6 SUPPORTED BUSINESS SUMMARY**

- 6.1 The Procurement Reform (Scotland) Act 2014 requires organisations to include a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report.
- 6.2 The Council supports the use of supported businesses and will promote their use where it is appropriate. This can be demonstrated through:
- The adoption of a low value ordering process that encourages the use of supported business for non-regulated requirements.
  - The procurement intranet pages host supported business information to increase awareness across the council.
  - The contract strategy development stage considers supported business and third sector organisations as part of the market research stage.
- 6.3 In 2020/21 The Council awarded a contract for Supply and Installation of Kitchens to City Building (Glasgow) LLP (RSBi) who are a supported business with their work in the areas of integrating disabled or disadvantage people socially and professionally. The Council has previously placed orders with Lady Haig's Poppy Factory and Hansel Alliance, Aspire Community Solutions and Greenhouse Cafe.

## SECTION 7 FUTURE REGULATED PROCUREMENT SUMMARY

7.1 The following future Regulated Procurements are currently within the pipeline of projects to be delivered over the next two financial years.

It should be noted that all information is indicative and may be subject to change.

<b>Tender Title / Subject</b>	<b>Estimated Value</b>	<b>Commencement Timescale</b>
Full Fiber Connectivity	£4,700,000	FY 21/22
Cloud backup solution for Office 365 content	£62,584	FY 21/22
Housing Asset Management Solution	£130,832	FY 21/22
Social Care Case Management System	£500,000	FY 21/22
Data and Business Intelligence	TBC	FY 21/22
Energy Bill Validation Services	£120,000	FY 21/22
Aurs Road Works – City Deal	TBC	FY 21/22
Lone Worker Monitoring Service	£120,000	FY21/22
Scrap Metal – Household Waste Recycling Centre Barrhead	Income	FY21/22
Wood, Chipboard & MDF	£78,000	FY21/22
Cardboard Household Waste Recycling Centre Barrhead	Income	FY21/22
Verge Maintenance	£68,000	FY21/22
Youth Out of Hours Service	£200,000	FY21/22
Outdoor Residential & Practice Residential & Study Weekends	£2,300,000	FY21/22
Active Panels/Projectors	£400,000	FY21/22
Call Warden System	TBC	FY21/22
Disperse Alarm Units	TBC	FY21/22

Measured Term Contract - Flooring Works	£350,000	FY21/22
Measured Term Contract - Blacksmiths	£300,000	FY21/22
Workplace Training Calendar	£80,000	FY21/22
Garden Maintenance	£105,000	FY21/22
CO2 monitoring system within schools	£300,000	FY 21/22
Secure Cash Uplift	£50,000	FY 21/22
Neilston Campus	TBC	FY21/22
IT Health Checks for Public Sector Networks	£80,000	FY21/22
Social Care Agency Support	£600,000	FY21/22
Provision of Income Management System	TBC	FY22/23
To Collect & Recycle or Dispose of Household Waste Recycling Centre Residual Waste - Barrhead	£295,000	FY22/23
Roads Resurfacing Framework Agreement	TBC	FY22/23
To collect & Recycle Post-Consumer Waste Cans, Glass & Plastics	£100,000	FY22/23
Provision of the Printing, Packaging and Distribution of Garden Waste Permits	£60,000	FY22/23
Coal Tar Testing	£600,000	FY22/23
Supply and Delivery of Bottled Water, Water Coolers and associated consumables	£138,000	FY22/23
Processing of Co-mingled Organic Green and Organic Food Waste	£2,116,000	FY22/23
Provision of PPE Workwear	£274,000	FY22/23
Winter Maintenance and Gritting	£400,000	FY22/23
Window Cleaning	TBC	FY22/23

Occupational Health	TBC	FY 22/23
Energy Performance Certificates	£100,000	FY22/23
Eastwood Leisure Centre	TBC	FY22/23
Roughcasting	TBC	FY22/23
Roofing Works	TBC	FY22/23
Gutter Cleaner	TBC	FY22/23
House Clearance	TBC	FY22/23
Deep Cleaning	TBC	FY22/23
Decoration and Plastering	TBC	FY22/23
Timber Fencing	TBC	FY22/23
Damp and Rot Works	TBC	FY22/23
Ventilation Improvement Works	TBC	FY22/23
Rain Water and Drainage	TBC	FY22/23
Void Maintenance and Repair	TBC	FY22/23
Windows and Doors Installation	TBC	FY22/23
Close Entry and Door Systems	TBC	FY22/23
Trades Materials	TBC	FY22/23
Skip Hire	TBC	FY22/23
Care and Repair Services	TBC	FY22/23
Furnishing for Homeless Accommodation	TBC	FY22/23
Tenants Contents Insurance	TBC	FY22/23
Lift Maintenance	TBC	FY22/23
Fire Alarms Maintenance	TBC	FY22/23

Fire Sprinkler Systems	TBC	FY22/23
Fire Fighting Equipment	TBC	FY22/23
New Build Housing	TBC	FY22/23
Banking Services	TBC	FY22/23
Insurance Service	TBC	FY22/23
Telephony Services	TBC	FY22/23
Corporate Taxis	TBC	FY22/23
Condition Surveys	TBC	FY22/23
CCTV Services	TBC	FY22/23
Lift Installation at Linn Park	TBC	FY22/23
Barrhead Office Upgrade	£900,000	FY22/23
Bicycles for Schools	£50,000	FY22/23
Education – Supply, Repair and Maintenance of White Goods	TBC	FY22/23

## Appendix 1

Project Title	Project Reference	Type	Contract Award Date	Contract End Date	Contract Value (Not Including Extension)	Supplier Name
Managed Print Services	MC 19 20 30	Services	01/04/2020	31/03/2025	£1,211,381.12	Xerox Ltd
EFinancials Read Only Licence	DB 19 20 038	Services	01/04/2020	31/03/2027	£140,000	Advanced Business Software and Solutions Limited
Control, Management and Testing of Legionella	CE 19 20 053	Services	01/04/2020	01/02/2022	£391,556.63	WQS Ltd
Sports Pitch Maintenance Materials & Weed Control	CE 19 20 055	Goods	01/06/2020	31/05/2023	£129,000.00	Rigby Taylor Ltd
Read Only Licence for HR & Payroll System - Resourcelink	DB 19 20 059	Services	01/04/2020	31/03/2027	£134,000.00	Zellis UK Limited
Occupational Health Services	DB 19 20 061	Services	01/04/2020	31/03/2023	£201,900.00	People Asset Management Ltd
Secure cash uplift & change facility	MC 19 20 066	Services	18/05/2020	17/05/2023	£73,362.00	Security Plus Limited
Winter LED Festive Lighting	CE 19 20 068	Services	01/07/2020	25/10/2020	£79,594.00	Lite Ltd
Consultant to Deliver Business Gateway Services	CE 19 20 075	Services	07/04/2020	06/04/2022	£218,932.48	CJM Project Financial Management Ltd
Plumbing Work Measured Term Contract 2020-2024	CE 19 20 083	Services	01/06/2020	01/06/2022	£222,300.00	GKL Plumbing and heating Limited

Waste Management - Greenhags Transfer Station & Household Waste Recycling Centre	DB 20 21 001	Services	01/06/2020	31/03/2021	£1,072,687.50	Lowmac Alloys Ltd
Transport of Children with Assisted Supported Needs and/or Other Medical Conditions	MC 20 21 002	Services	01/08/2020	Various	£377,640.00	Midi Cab and Eastwood Mearns Taxis
Masterplanning & Engineering Support for Land Disposal Barrhead South	DB 20 21 005	Services	28/04/2020	28/04/2023	£115,250.00	Ironside Farrar Limited
Mobile Voice & Data	DB 20 21 006	Services	28/09/2020	27/09/2022	£274,000.00	Vodafone
HR & Payroll – Ongoing Support & Maintenance	DB 20 21 007	Services	01/04/2020	31/05/2021	£155,000.00	Zellis UK
Vehicle Body Repairs	CE 20 21 010	Services	18/01/2021	17/01/2024	£144,000.00	Bustec, Ferrymill Motors and Gordon Cooley Coachbuilders Ltd
Agile Digital Platform	DB 20 21 014	Services	16/09/2020	15/09/2023	£86,163.00	ESRI
Peer Research in Addiction Services	CE 20 21 015	Services	12/10/2020	31/03/2022	£58,231.60	Figure 8 Consultancy
Outdoor Exercise Equipment	MC 20 21 018	Goods	15/01/2021	12/03/2021	£55,000.00	Scotplay Ltd
Active Panels	DB 20 21 020	Goods	05/10/2020	31/10/2020	£111,908.28	SSUK Ltd

Beat the Street Community Initiative	DB 20 21 025	Services	30/09/2020	29/09/2021	£130,000.00	Intelligent Health
Collect & Recycle or Dispose of Household Waste Recycling Centre Residual Waste - Barrhead	MC 20 21 026	Services	01/01/2021	31/12/2021	£295,000.00	Enva Scotland Ltd
Supply of Kitchen Units	DB 20 21 027	Goods	02/11/2020	02/11/2025	£500,000.00	City Build LLP/RSBi
Post Consumer Waste Cans, Glass & Plastics	MC 20 21 028	Services	01/11/2020	31/10/2021	£100,000.00	Lowmac Alloys Ltd
Gladstone Leisure Management System	DB 20 21 029	Services	07/12/2020	06/12/2025	£435,653.72	Softcat Limited
Youth Counselling Services	DB 20 21 032	Services	01/11/2020	31/10/2022	£260,000.00	RAMH
Library Management System	DB 20 21 033	Services	01/01/2021	31/12/2026	£177,236.72	Softcat Limited
Energy Performance Certificates and Surveys	DB 20 21 034	Services	19/10/2020	31/12/2020	£50,000	Warm Works LLP
COVID-19 Transport Response Measures	MC 20 21 038	Services	16/11/2020	15/05/2021	£80,000.00	AECOM Ltd
Purchase of Servers	DB 20 21 041	Services	07/12/2020	06/12/2025	£147,498.88	Insight
Eastwood Leisure - Project Manager and Multi Disciplinary Design Team	DB 20 21 042	Services	04/12/2020	03/12/2023	£2,500,000.00	Turner & Townsend Consulting Limited
Disposal of Roadworks Materials	MC 20 21 045	Goods	15/02/2021	14/02/2023	£110,000.00	J&M Murdoch & Sons
Marketing Banners To Support Economic Recovery For Local Business	CE 20 21 046	Goods	25/02/2021	24/09/2021	£80,000.00	Field & Lawn Ltd
Better Points Initiative	DB 20 21 062	Services	01/03/2021	28/02/2022	£140,000.00	Ansons Consulting



Clearswift Gateways and Portal Based Encryption	DB 20 21 063	Services	05/03/2021	30/04/2022	£87,553.00	Softcat Limited
Barrhead South Transport Appraisal	DB 20 21 068	Services	11/01/2021	30/07/2021	£120,525.00	AECOM Ltd

## Appendix 2

Community Benefit	Wish List Item	Requested by	Delivered by	Status
Labourer recruited via Work East Ren	No	Work East Ren	CCG	Complete
Donation of £4000	No	Include Me 2 Club	CCG	Complete
Programme of virtual employer workshops	Yes	Barrhead High School	CCG	Complete
Recruitment of gas trainee from East Renfrewshire	No	N/A	City Technical Services	Complete
Supplied and planted 45 native trees at The Orry in Eaglesham and another 45 trees in Eastwood Park	No	Department	Ayrshire Tree Surgeons	Complete
Work experience placement for a care experienced young person	Yes	Family Firm team	TCS Response	Complete
Work experience placement for employability client	No	Work East Ren	TCS Response	Complete
Donation of 8 outdoor table and chairs	No	Bonnyton House	TCS Response	Complete
Donation of materials for environmental garden	Yes	Arthurlie Family Centre	CCG	Complete
Donation of PPE and equipment for pupils	Yes	Arthurlie Family Centre	Lion Safety	Complete
Donation of trolleys to help transport food items	Yes	Dunterlie Food Share	Taylor Wimpey	Complete
Employer input to the curriculum	Yes	St Lukes High School	AECOM Ltd	Complete
Feasibility work sports pitch	Yes	St Lukes High School	Hamilton Asphalt	Complete
12 week university placement for Barrhead resident	No	Student	Stantec	Planned
Support for Youth Enterprise Hub at Rouken Glen	Yes	Young Enterprise Scotland	Pro Cast	Planned
Support for Youth Enterprise Hub at Rouken Glen	Yes	Young Enterprise Scotland	Valley Group	Planned
Staff mentoring support	Yes	Include Me 2 Club	Grant Thornton	Planned
Donation of staff time and resources	Yes	Include Me 2 Club	Valley Group	Planned
Work experience	Yes	Williamwood High School	Faskin Group	Planned
Donation towards Friends of Huntly Park project	Yes	Friends of Huntly Park	Faskin Group	Planned

3 month student placement and volunteer time towards Neilston regeneration project	No	Department	Currie and Brown/ BDP Architects	Underway
Recruitment of trainee installer from East Renfrewshire area	No	Work East Ren	Dynniq	Planned
Recruitment of apprentice plumber from East Renfrewshire area	No	Work East Ren	GKL Plumbing	Underway