

Business Operations and Partnerships Department

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Date: 11 March 2022

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TO: Councillors T Buchanan (Chair); C Bamforth; B Cunningham; D Devlin; A Lafferty (Vice Chair); and C Merrick.

CABINET

A meeting of the Cabinet will be held on **Thursday, 24 March 2022 at 10.00am.**

The agenda of business is as shown below.

Please note this is a virtual meeting.

Louise Pringle

L PRINGLE

DIRECTOR OF BUSINESS OPERATIONS & PARTNERSHIPS

AGENDA

1. **Report apologies for absence.**
2. **Declarations of Interest.**
3. **General Fund Capital Programme 2021/22 - Report by Head of Accountancy (Chief Financial Officer) (copy attached, pages 3 - 32).**
4. **Housing Capital Programme 2021/22 – Report by Director of Environment and Head of Accountancy (Chief Financial Officer) (copy attached, pages 33 - 40).**
5. **Charging for Services 2022/23: Chief Executive’s Office – Licensing – Report by Chief Officer - Legal and Procurement (copy attached, pages 41 - 46).**
6. **Roads Resurfacing Works Programme 2022/23 - Report by Director of Environment (copy attached, pages 47 - 56).**

This document can be explained to you in other languages and can be provided in alternative formats such as large print and Braille. For further information, please contact Customer First on 0141 577 3001 or email customerservices@eastrenfrewshire.gov.uk

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For information on how to access the virtual meeting please email sharon.mcintyre@eastrenfrewshire.gov.uk

A recording of the meeting will also be available following the meeting on the Council's YouTube Channel <https://www.youtube.com/user/eastrenfrewshire/videos>

EAST RENFREWSHIRE COUNCIL

24 March 2022

Report by the Chief Financial Officer

GENERAL FUND CAPITAL PROGRAMME

PURPOSE OF REPORT

1. The purpose of this report is to monitor expenditure as at 31 December 2021 (Quarter 3) against the approved Capital Programme for 2021/22 and to recommend adjustments where necessary.

RECOMMENDATIONS

2. The Cabinet is asked to:-
 - note and approve the movements within the programme;
 - note the shortfall of £0.443m, and that income and expenditure on the programme will be managed and reported on a regular basis; and
 - agree to recommend to the Council that the movements within the programme be approved.

BACKGROUND

3. The General Fund Capital Programme for 2021-2031 was approved by Council on 15 March 2021. A report recommending adjustments to the 2021/22 programme resulting from timing movements and cost variations was approved by Cabinet on 25 November 2021.

This report reflects adjustments to the position on 25 November and includes a number of those already noted in the revised 10 year Capital Programme for 2022-2032 which was approved by Council on 3 March 2022.

CURRENT POSITION

- | | | |
|----|--|-----------------|
| 4. | Total anticipated expenditure (Appendix A) | £26.402m |
| | Total anticipated resources (Appendix B) | <u>£25.959m</u> |
| | Shortfall | <u>£ 0.443m</u> |

This report provides an update on a number of projects impacted by COVID-19 and other factors including increased energy and fuel prices and the emerging impact of the Ukraine crisis. These factors continue to have a significant impact on the market with shortages of material and labour along with associated cost pressures. This is anticipated to continue for some time with longer lead times and price increases being experienced across construction projects. Backlogs following the easing of restrictions are also delaying tender processes and site start dates.

Officers will continue to review the position and will provide further updates on project timings and anticipated tender cost increases as part of the regular reporting process.

INCOME MOVEMENTS

5. The main income movements are as follows: -

- Borrowing

Borrowing in the current financial year has been reduced by a net total of £13.235m due to timing variances in expenditure and other adjustments noted below.

- Adjustments to grant funding

A number of changes to the timing of application of existing grants, adjustments to grant amounts and the award of new grant funds have been made, supporting new and existing projects:

- City Deal (increase of £0.171m) – additional grant has been made available to fund 2021/22 expenditure on city deal projects. This is subject to further review at financial year end.
- Scottish Environmental Protection Agency (Reduction of £1.516m in the current year) – main works to commence in May 2022.
- Town Centre Fund (reduction £0.077m) – matched to revised expenditure with projects now finalised.
- Place Based Investment Programme (increase of £0.120m) – a total of £0.635m has been approved, £0.120m of which will be applied to work completed this financial year.
- Fleet infrastructure – electric charger points (reduction in year of £0.019m) – part of this will now run on until 2022/23.
- CO2 Monitors (increase of £0.009m) – additional grant has been allocated taking the total up to £0.161m.
- Low Carbon Fund (reduction in year of £1.084m) – works due to commence in May 2022
- Nature Restoration Fund reduction in year of £0.034m – work will continue into 2022/23
- Bridge Maintenance Fund (reduction in year of £0.089m) – this will now be added to the 2022/23 allocation for Aurs Road bridge and waterworks (linked to City Deal project).
- Ceef/Salix (reduction £0.180m) – funding reduced to match revised expenditure

Further grants allocated in 2021/22 for flooding prevention and additional Ventilation works will be utilised in 2022/23.

- Developer Contributions (reduction of £0.100m) – anticipated contributions have been revised to reflect timing of projects to which they are applied.

EXPENDITURE MOVEMENTS

6. Following the impact of the factors noted at paragraph 4 above, the total estimated expenditure has reduced by £16.034m below the level reported to Council on 25 November 2021. The main movements are as follows:

Revised Project Timing

- Property Schools

Maidenhill PS (reduction £0.894m) – Further entrance improvements to be carried out and pathworks are dependent on the adjacent housing development and negotiations with the housing developer, therefore remaining work will be completed in 2022/23.

St Ninian's Temporary Accommodation (reduction of £0.116m) – this reflects final charges and retention payments that will be paid in 2022/23. A further £0.309m reduction has been proposed for transfer as discussed below.

Learning and Leisure in Neilston, including Regeneration element (reduction £1.745m) – tender return now completed however site start now anticipated to be May/June 2022 therefore project will be delayed.

Mearns Castle HS Sports Facility (reduction £0.122m) – Due to delays as a result of the planning consultation the tender process is not yet complete and works will not begin until 2022/23. Fees only in current year. Planning conditions may create additional cost pressures.

Isobel Mair External Classrooms (reduction £0.470m) – Tender re-issued under existing framework agreements for refurbishment and modular. Fees only in 2021/22 with work due to start in 2022/23.

- Culture & Leisure

Eastwood Park Leisure Centre (reduction £2.479m) – Planning has been approved and the project is in development however there are only likely to be consultancy fees in 2021/22 and the consultancy team have now provided a revised timeline for the project now extending until 2026. This revised timeline will be reflected in future reporting.

Theatre Equipment (reduction £0.106m) – planned lighting purchase will now fall into 2022/23 so no spend likely with the remainder of the budget under review.

- Property - Other

City Deal – revised estimates for current year outturn have resulted in an increase on Barrhead Railway Station (£0.116m) and a reduction in Country Park Infrastructure (£0.043m) where the only expenditure is expected to be staffing costs. The bulk of the work on these projects will take place from 2023.

Property Major Maintenance:

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- Asset Management (reduction £0.096m) – no further work planned this year. Plans for 2022/23 being developed.
- Structural Surveys & Improvements (reduction £0.086m). No further work planned this year. 2022/23 plans to be assessed.
- Roof Improvements (reduction £0.137m) – work at Woodfarm Assembly Hall and OLM Link corridor due to complete however works at Woodfarm Science Block, OLM Facia and Bonnington House Roof will now fall into 2022/23.
- Eastwood HQ Lighting (reduction by £0.033m – work will tie in with The Way We Work initiative. No spend planned in 2021/22.
- CEEF/Salix (reduction £0.180m) – work at St Josephs complete but no other projects tendered at this stage. Planned projects will be progressed in 2022/23
- Ventilation Works (reduction £0.393m) – work progressing however this will continue into 2022/23 and beyond. Existing grant funding available to support expenditure expected to be used in full to support ventilation and CO2 monitoring.

Eastwood Park Campus Improvements (reduction £0.212m) – needs to be re-assessed as staff return to offices and therefore no work planned before 31 March.

Office Accommodation (reduction £0.078m) – much of this budget is earmarked for implementation of changes required to office accommodation as a result of The Way We Work (TWWW) project. Smaller elements earmarked for works at Barrhead and St Andrews House will now form part of 2022/23 expenditure if required.

Capital Investment In Energy Efficiency Measures (NDEE Initiative) (reduction £0.115m) – project is on hold and will need to be re-tendered once agreement is reached with building user group.

- Open Spaces

White Cart/Levern Water (reduction £2.600m) – works due to begin in May 2022 therefore spend will be minimal in 2021/22.

Regeneration Provisional Sums (reduction £0.081m) – a paper will be brought forward to detail proposed projects however these will now take place in 2022/23.

Environmental Task Force (£0.046m) – discussions ongoing on allocating this fund for cricket club drainage works however this will now fall into 2022/23.

Public Realm and Town Centre Action (reduction £0.093m) – consultations were delayed but are now progressing with local residents. No agreement likely to enable spend in 2021/22.

Land & Property Acquisitions (reduced from £0.255m to zero) – no planned acquisitions in 2021/22 however this is expected to be required going forward and will need to be carried forward to 2022/23.

Cowan Park (reduction £0.169m) – a delay in material supply chain and scope changes have delayed this project completion until 2022/23.

- Roads

City Deal Aurs Road – Levern Valley Accessibility (reduction of £0.462m) – Land purchase will now fall into 2022/23

A77 Ayr Road Reconstruction (reduction £0.172m) – project delayed, start date to be confirmed but expected this will now fall into 2022/23.

A736 Main Street/Levern Road Barrhead (£0.198m) – Project delayed as being used as a diversion route while adjacent roads closed. This will now progress in 2022/23

B773 Darnley Road, Barrhead (reduction £0.100m) – Project delayed as used as a diversion route due to adjacent roads closed. This will now progress in 2022/23

- ICT

- ICT Infrastructure (reduction £0.225m) – reprioritisation of projects has taken place but some now fall into 2022/23
- IT General Provision (reduction £0.521m) – staffing resources for analogue to digital require to be re-recruited
- PCI DSS (reduction £0.094m) – Income management e-store includes an element of PCI DSS which covers current requirements
- Public Wi-Fi Network (reduction £0.215m) – the majority of this work will now take place in 2022/23
- Corporate GIS (reduction £0.062m) – work ongoing however will extend into 2022/23
- HSCP - Responder Service Modernisation & Safety Net Technology (reduction £0.171m) - supply chain and staffing resource issues have delayed delivery.
- The Digital Workplace (reduction £0.261m) – this will be used to support TWWW implementation therefore current spend will be minimal.
- Core Corporate (reduction £0.196m) – prioritisation of core functionality and reduced resources has resulted in some integration work falling into 2022/23
- ERCLT Digital Platform (reduction £0.243m) – work will continue into 2022/23
- Education CCTV (reduction £0.447m) – further work required to ensure link-up with main CCTV facility therefore this has not progressed and will take place in 2022/23
- Telecare Service and Peripherals (reduction £0.576m) - supply chain and staffing resource issues have delayed delivery.

- Fleet

Environment – Vehicles (reduction of £0.424m) – increased lead in times and delays with supply have resulted in a small number of vehicles not due to arrive until April & May 2022.

Environment - GPRS System (reduction of £0.091m) – majority of this will be used to procure the new tracking system however this will now take place in 2022/23.

Vehicle Charging Points (Roads) (reduction of £0.019m) – an element of this project will continue into 2022/23 though work will be committed by 31 March.

Expenditure reductions resulting from revised project timing are not cost savings but simply a transfer of expenditure to future financial years.

Expenditure Variances and Transfers

- Crookfur Primary School extension / St Ninian's Temporary accommodation (transfer of £0.309m) – higher tender costs for Crookfur can be met by a transfer of underspent funds from St Ninian's accommodation project.
- Schools Major maintenance (Use of Provisional sums £0.111m) to support additional costs at Thornliebank Windows which includes asbestos removal (£0.066m), and St Joseph's WC Refurbishment (£0.045m).
- Property – Other – RGP Toilet Upgrade (increase of £0.007m) matched by decrease in Muirend Synthetic Pitch.

Tender for toilet upgrade is higher than anticipated due to additional mechanical and electrical requirements including ventilation. This can be covered from a further transfer from Muirend Synthetic Pitch which has completed under budget. Further requirements will be met from Park, Cemeteries & Pitch Improvements line as required.

- Property Major Maintenance – CO2 Monitors (increase of £0.09m) – grant funding of £0.152m as previously reported has been increased to £0.161m. It is anticipated this will be used in 2021/22.
- Property Major Maintenance – Provisional sums (£0.002m) and re-allocation of DDA budget line in which no work is required in 2021/22 (£0.078m), has been used to fund priority works across Hardwire testing, Coshh, Fire Risk, Boiler Replacement and Legionella Remedial works
- Open Spaces – Place Based Investment Programme – Additional grant funding had been made available to support a series of small local projects which were approved by Cabinet on 25 November 2021, and subsequently amended on 10 March 2022. Grant of £0.635m was awarded of which £0.120m will be used in 2021/22 with the remainder in 2022/23.

Other Adjustments

- Early Years Expansion, Crookfur and Overlee Pavilion works – A review of expenditure across the Early Years programme has identified some costs totalling £0.158m that were allocated to Crookfur and Overlee Family Centres rather than the Pavilions. This has been corrected within prior year spend on the appendices resulting in an increase in available funds on the main

programme heading of £0.158m. Main works are complete with only minor works and retentions to be paid.

- Corporate & Community Debt Recovery System – previous report omitted project total column for this line which should have been shown as £0.039m.

COMMENT

7. The projected shortfall of £0.443m represents 1.06% of the resources available and is within manageable limits.

PARTNERSHIP WORKING

8. This report has been prepared following consultation with appropriate staff from various departments within the Council including Property and Technical Services and Information Technology.

RECOMMENDATIONS

9. The Cabinet is asked to:-
 - note and approve the movements within the programme;
 - note the shortfall of £0.443m and that income and expenditure on the programme will be managed and reported on a regular basis; and
 - agree to recommend to the Council that the movements within the programme be approved

Further information is available from Mark Waugh, Principal Accountant – Capital, telephone 0141 577 3123.

Margaret McCrossan
Head of Accountancy Services (Chief Financial Officer)
MMcC/MW
11 March, 2022

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GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

	ANNUAL COSTS £'000		
	CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21
Property - Schools	9,762	6,449	3,175
Property - Culture & Leisure	5,136	2,343	1,800
Property - Other	4,789	2,815	1,296
Open Spaces	5,352	2,049	1,080
Roads	6,445	5,485	3,464
Corporate Wide - ICT	8,879	5,762	2,924
Fleet	2,073	1,499	749
TOTAL	42,436	26,402	14,488

	TOTAL COST £'000		
	SPENT PRIOR TO 31.03.21	PREVIOUS TOTAL COST	REVISED TOTAL COST
	59,226	109,052	109,052
	3,974	69,130	69,130
	16,042	52,591	52,600
	2,512	14,184	14,819
	10,146	44,965	44,965
	11,573	41,887	41,926
	2,884	15,894	15,894
	106,357	347,703	348,386

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Property - Schools

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
Grouped	Schools Major Maintenance	1,272	1,272	481	n/a	644	10,075	10,075
800050031	Maidenhill Primary School	1,104	210	210	Main works complete	13,925	15,050	15,050
800050033	St Cadoc'S Ps Remodelling To Provide Pre-Five Provision For 3 & 4 Years Olds	4	4	0	Retention	870	874	874
800050030	Kirkhill PS - Rewire	12	2	0	Remaining work re-programmed for summer 2022. Will now take place in 2022/23	367	491	491
Grouped	Early Learning & Childcare - Expansion to 1,140 hours	1,358	1,516	441	Main works complete	25,197	26,713	26,713
N/a	Early Years - Crookfur/Fairweather/Overlee Masterplanning	10	10	0	Work in progress	0	10	10
800050039	St Ninian's HS Additional Temp Accomodation	1,675	1,250	1,179	Internal works should complete shortly, main new build underway	817	2,492	2,183
800050057	Learning & Leisure in Neilston	3,337	1,857	838	At planning stage	723	30,000	30,000
800050038	St Mark's Car Park	50	30	0	Work in progress	34	350	350
800050063	Uplawmoor PS Upgrade	0	0	0	Deferred to 2022/23	0	100	100
800050064	Crookfur PS Extension	75	25	0	Work in progress	0	2,200	2,509
800050058	MCHS Sports Facility	172	50	23	At tender stage	3	1,726	1,726
800050065	Improving Learning	0	0	0	Allocated to Isobel Mair	0	1,600	1,600

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Property - Schools

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
800050017	Joint Faith Campus (New Denominational PS for Mearns Area & Relocation of Calderwood Lodge PS)	183	183	0	Retention works ongoing	16,488	16,671	16,671
new code	Isobel Mair External Classrooms	500	30	1	Work to start on site 2022/23	0	500	500
800050012	Security (CCTV) Expansion	10	10	2	Work to be programmed	158	200	200
		9,762	6,449	3,175		59,226	109,052	109,052

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Property - Culture & Leisure

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
800200019	Eastwood Park Leisure - Refurbishment	4,257	1,778	1,497	Planning stage. Total costs updated for Council decision	43	55,000	55,000
800200021	Neilston Leisure	233	47	39	Planning stage.	8	7,500	7,500
800200020	ERCLT General Building Improvement Fund	367	367	260	A number of projects underway	231	1,698	1,698
800050049	Eastwood HS Sports Centre Changing Rooms/Disabled Facilities	60	60	3	Main works to take place in summer 2022 but an element of spend now expected in 2021/22	16	429	429
800200015	Equipment - Gym and Theatre	79	57	0	In progress	198	831	831
805600002	Education - Theatre Equipment	106	0	1	Work to be programmed	2	162	162
800200007	Barrhead Foundry Refurbishment (including Pool & Filtration System)	1	1	0	Retention	2,859	2,860	2,860
800200013	Barrhead Foundry Final Phase Works	33	33	0	Retention	617	650	650
		5,136	2,343	1,800		3,974	69,130	69,130

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Property - Other

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
	1. City Deal							
Grouped	Barrhead South Access - Balgraystone Road & Railway Station	146	262	108	Balgraystone Road main works complete, Railway station project scope to be finalised.	4,402	22,348	22,348
804000009	Country Park Visitor Centre & Infrastructure	55	12	0	Work planned but the project is dependent on progress on Aurs Road	300	2,800	2,800
804000006	Greenlaw Business Incubator And Innovation Centre & Employment Support Linked To Barrhead Foundry	80	80	3	Complete, retention only	5,630	5,722	5,722
	2. Environment Other Projects							
800420010	Cowan Park Changing Facilities	38	38	0	Retention only	138	280	280
800200018	Crookfur Pavilion Changing Upgrade	203	10	0	Complete - final payment to be agreed	700	805	805
802200018	Muirend Synthetic	112	99	99	Complete, retention to be paid	4	116	109
802200017	RGP Toilets Upgrade	162	162	1	On site late 2021	2	164	171
800420019	St Andrews House Refurbishment	40	10	0	At design stage	0	40	40

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Property - Other

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
	3. Council Wide Property							
Grouped	Retentions - All Services	50	50	0	n/a	41	491	491
Grouped	Property Maintenance	2,883	1,827	941	n/a	1,711	13,559	13,568
800420013	Eastwood Park Campus Improvements	212	0	0	Work to be programmed	310	522	522
800404017	Office Accommodation	110	32	14	Work to be programmed	242	2,200	2,200
800420014	Capital Investment In Energy Efficiency Measures (NDEE Initiative)	115	0	0	Paused. Remaining works to be programmed	1,639	1,754	1,754
800420005	Thornliebank Depot Mechanical Extraction	39	7	0	Work in progress	102	141	141
800050044	Overlee Pavilion Changing	348	80	69	Complete - final payment to be agreed	617	905	905
800404015	Vacant (Surplus) Property/ Demolition	86	86	60	Allocated for St Marks	190	276	276
800420020	Capelrig House Upgrade	75	60	0	At planning stage with discussions ongoing. Remedial work budget available to support	0	418	418
800402003	Capelrig House Remedial Works	35	0	1	To support upgrade project	15	50	50
		4,789	2,815	1,296		16,042	52,591	52,600

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Open Spaces

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
	1. REGENERATION							
80200008	Country Park - Tourism Infrastructure And Economic Activity Projects	0	10	9	Work will follow completion of main Aurs Road works	52	235	235
80200015	White Cart Tributaries Environmental Improvements	2,682	82	30	Work will commence in May 2022, funded by grant	266	2,948	2,948
80200032	Regeneration Projects - Provisional Sums	81	0	0	Number of projects ito be brought forward	100	2,599	2,599
	2. Environment - Other Projects							
802200010	Environment Task Force	45	0	0	Work to be programmed	35	240	240
802000018	Town Centre Action	39	0	0	Work to be programmed	79	278	278
802200007	Parks, Cemeteries & Pitch Improvements	315	315	136	Work in progress	528	1,743	1,743
802200020	Renewal of Playparks	102	102	0	Met from grant funding	0	102	102
	Nature Restoration	84	50	13	Met from grant funding	0	84	84
	Place Based Investment Programme	0	120	0	Met from grant funding	0	0	635
800200017	Cowan Park	884	715	381	Work in progress	31	915	915
Grouped	Town Centre Regeneration	699	623	506	Projects complete, final accounts to be confirmed. Met from grant funding	636	1,334	1,334

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Open Spaces

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
802000005	Public Realm/Town Centre Resilience	6	0	0	Work to be programmed	218	224	224
802000029	Neilston Regeneration	92	13	5	At planning stage	8	2,600	2,600
802000011	Land And Property Acquisitions	255	0	0	Projects to be identified	144	399	399
802000028	Giffnock Town Centre Improvements	10	10	0	Work to be programmed	0	10	10
802000007	Other Public Realm	17	0	0	Work to be programmed	3	20	20
802000002	Clarkston Town Centre Action And Traffic Management Improvements	31	0	0	Work to be programmed	186	217	217
802200011	Mearns Historic Kirkyard Protective Works	1	0	0	Retention	83	84	84
800050029	St Ninian's HS - Rugby Pitch	9	9	0	Retention	143	152	152
		5,352	2,049	1,080		2,512	14,184	14,819

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Roads

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
	1. City Deal							
804000001	Levern Valley Accessibility Project	744	282	1	Grant funding from City Deal, Sustrans, Bridge Restoration Fund	2,192	19,995	19,995
	2. ERC Roads							
803000004	Lighting - Core Cable & Equipment Replacement	159	211	173	Work in progress	321	1,760	1,760
803000007	Bridges Refurbishment & Pointing Work	44	45	38	Work in progress	117	585	585
803000015	Principal Inspection Group 1-6	29	29	0	Work in progress	0	245	245
803000025	Traffic Calming Studies	60	25	11	Work in progress	15	275	275
803000016	Road Safety Measures/Equipment at Schools	42	20	15	Work in progress	18	220	220
803000018	Safe Routes to School	20	5	1	Work to be programmed	43	223	223
803000042	A736 KELBURN STREET/LOCHLIBO ROAD RECONSTRUCTION	0	0	0	No further works required in 2021/22	0	262	262
803000030	A77 Ayr Road Reconstruction	175	3	3	Work in progress	415	805	805
803000033	B767 CLARKSTON ROAD RECONSTRUCTION	81	75	0	Work in progress	4	164	164
803000035	B769 Stewarton Rd (Rural) Reconstruction	6	6	6	No further works required in 2021/22	356	612	612

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EAST RENFREWSHIRE COUNCIL

Appendix A

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Roads

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
803000034	B767 Eaglesham Road Reconstruction	0	0	0	No further works required in 2021/22	444	684	684

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Roads

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
803000047	C2 Kingston Road Reconstruction	0	0	0	This phase of works now complete - element of balance transferred to Darnley Rd / Eaglesham Moor Rd	85	315	315
803000089	A736 MAIN STREET/LEVERN ROAD BARRHEAD	200	2	2	On site Feb 2022	119	625	625
803000038	C1 Mearns Road	265	270	0	Work in progress	0	640	640
803000048	B755 Gleniffer Road	115	118	0	Work in progress	105	595	595
803000049	B776 ROWBANK ROAD	0	0	0	No further works required in 2021/22	96	451	451
803000050	C2 NEILSTON ROAD	43	43	0	Work in progress	64	296	296
803000051	C3 UPLAWMOOR RD / MAIN ST, NEILSTON	0	0	0	No further works required in 2021/22	84	214	214
803000024	Cycling, Walking & Safer Streets	508	508	212	Work in progress	329	508	508
803000031	A77 Fenwick Road Reconstruction	40	29	0	Work to commence late 2021	0	238	238
new code	B773 Darnley Road, Barrhead	100	0	0	New project approved Cabinet May 2021	0	100	100
new code	B764 Eaglesham Moor Road	145	145	0	New project approved Cabinet May 2021	0	145	145
803000189	Provisional Sums - Roads	8	8	0	n/a	0	8	8
Grouped	Roads Capital Works	3,661	3,661	3,002		5,339	15,000	15,000

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EAST RENFREWSHIRE COUNCIL

Appendix A

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Roads

		ANNUAL COSTS £'000			
COST CODE	PROJECT NAME	CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21	COMMENT
		6,445	5,485	3,464	

TOTAL COST £'000		
<i>SPENT PRIOR TO 31/03/21</i>	<i>PREVIOUS TOTAL COST</i>	<i>REVISED TOTAL COST</i>
<i>10,146</i>	<i>44,965</i>	<i>44,965</i>

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Council Wide - ICT

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
805000002	ICT Infrastructure Projects	825	600	180	Work in progress	718	5,543	5,543
805000025	IT General Provision	1,921	1,400	378	Work in progress	1,154	14,129	14,129
805000005	Corporate Information Security	66	45	11	Work in progress	684	750	750
805000023	GDPR Requirements	10	0	0	No changes anticipated at present	70	250	250
805000003	Education Network	93	93	23	Work in progress	410	1,101	1,101
805000017	PCI DSS	104	10	0	To be reviewed next quarter	31	135	135
805000031	Public Wifi Network	265	50	0	Pilot projects successful.	0	265	265
805000010	Wireless Local Area Network 2015	30	30	26	Work in progress	1,020	1,050	1,050
805000026	Income Management E-Store	54	54	11	Work in progress	151	205	205
805400002	Corporate GIS	88	26	0	Work to be programmed	112	200	200
805000018	Modern Smart Forms	53	53	0	Work in progress	147	200	200
805000020	My Account Middleware & Vendor APIs	6	6	4	Work in progress	204	210	210
805100002	Electronic Document Records Management (Rest Of Council)	124	124	0	Projects to progress late 2021	229	353	353
805000020	Myaccount Signing In To On-Line Services	135	135	0	Work in progress	150	285	285

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Council Wide - ICT

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
805000028	HSCP - Responder Service Modernisation & Safety Net Technology	180	9	0	Work in progress	0	180	180
805000022	The Digital Workplace	311	50	0	Two workstreams as staff return to offices	289	600	600
805000032	Flexi Time Application Replacement	40	0	0	Work to be programmed	40	80	80
805000024	Major ICT Contract Renewals	61	61	58	Work in progress	1,277	1,338	1,338
805000001	Core Corporate Finance, Payroll & HR	426	230	86	Work in progress	3,324	3,750	3,750
800050004	Education - Computer Equipment	850	850	663	Transfer of £100k to support Isobel Mair Ext Classrooms	965	5,253	5,253
805000033	Corporate & Community Debt Recovery System (5 year replacement programme)	39	39	0	Work to be programmed	0	0	39
805600001	ERCLT People's Network	60	25	0	Work in progress	9	229	229
805000029	ERCLT Digital Platform	410	167	125	Work in progress	0	410	410
805000009	School Servers Storage	169	169	0	Work in progress	181	350	350
805500004	Social Work Case Management System	110	110	0	Work to be programmed	0	110	110
805300003	Education CCTV	447	0	0	Work to be programmed	0	626	626
805000027	Telecare Service and Peripherals	590	14	0	Work to be programmed	35	1,150	1,150
805100003	Agile (Rest Of Council)	2	2	0	Work in progress	258	260	260

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Council Wide - ICT

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
805000008	Software Asset Management	4	4	0	Work in progress	61	65	65
800200008	Culture & Sport Self-Service Kiosk Hardware Refresh	56	56	51	Work to be programmed	54	110	110
805000034	Full Fibre Digital Transformation	1,350	1,350	1,308	Work in progress	0	2,700	2,700
		8,879	5,762	2,924		11,573	41,887	41,926

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Fleet

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
806000004	HSCP - Vehicles	247	207	207	Complete	41	1,164	1,164
806000001	Education - Vehicles	0	0	0	n/a	434	1,122	1,122
806000002	Environment - Vehicles	1,632	1,208	502	Ongoing	2,402	13,197	13,197
806000005	Environment - GPRS System	98	7	0	Will complete in 2022/23	7	315	315
806000007	Rolling Road Test Facility	50	50	40	Complete	0	50	50
	Vehicle Charging Points	46	27	0	Met from grant funding	0	46	46
		2,073	1,499	749		2,884	15,894	15,894

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Annex 1 - Schools Major Maintenance Analysis

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
800000002	Carolside PS - Window Renewal	0	0	0	Deferred - funds directed to other priority works	66	207	207
800000019	St Lukes Windows Entrance Area	0	0	0	Deferred - funds directed to other priority works	38	150	150
800000004	Woodfarm HS - Window Renewal	0	0	0	Deferred - funds directed to other priority works	69	298	298
800000014	School Toilet Improvements	2	2	2	Complete	306	315	315
800050054	THORNLIEBANK PS PR 1- WINDOW RENEWAL	92	158	114	Additional funds transferred from Provisional Sums	8	100	166
800050055	OLM Entrance Door	46	46	43	Work in progress	4	50	50
800050066	Provisional Sums	226	115	0	n/a	0	7,896	7,785
800000008	Hazeldene Nursery - Window Renewal	1	1	0	Retention only	2	3	3
new code	Braidbar PS - Roof Improvements	50	50	0	Work in progress	0	50	50
800000009	Mearns Castle HS - Window Renewal	24	24	0	Work in progress	30	54	54
new code	Mearns Castle HS - Rear Stair Improvements	3	3	0	Retention only	0	3	3
new code	St Joseph's PS - Strucutral Improvements	4	4	0	Retention only	0	4	4
800000013	St Joseph's PS - Fabric Improvements	1	1	0	Retention only	2	3	3

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Annex 1 - Schools Major Maintenance Analysis

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
800050002	St Luke'S HS - Roof Improvements (Gym Hall)	10	10	0	Work in progress	0	10	10
800000007	Giffnock Primary windows (original block and ext	0	0	0	Transferred to ST Josephs	65	65	65
800050050	St.Josephs WC Refurbishment	295	340	322	Additional funds transferred from Provisional Sums	10	305	350
new code	School Priority Works	482	482	0	Re-prioritisation of funding from windows programme	0	482	482
800000011	St Josephs Primary windows and entrance door	36	36	0	Work in progress	44	80	80
		1,272	1,272	481		644	10,075	10,075

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Annex 2 - Property Maintenance Analysis

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31/03/21	PREVIOUS TOTAL COST	REVISED TOTAL COST
800401001	Disability Discrimination Act	78	0	0	Allocated for accessible toilets at Duff Hall	108	186	108
800404001	HardWire Testing	61	81	20	Work in progress - emergency lighting OLM	84	145	165
800404003	COSHH Upgrade	73	74	74	Work in progress	196	269	270
Grouped	Asset Management	177	81	74	Work in progress	425	602	602
800404009	Fire Risk Assessment Adaptations	85	97	94	Work in progress	168	1,676	1,688
800404012	Structural Surveys & Improvements	112	26	26	Work to be programmed	54	486	486
800600001	CEEF/Salix Energy Efficiency	253	73	56	Two potential projects identified - work to be programmed	2	855	855
800404005	Boiler Replacement	154	192	52	Work programmed at Mearns Castle HS	261	415	453
800404006	Roof Improvements	280	143	106	Work in progress	265	545	545
800404014	Legionella Remedial Improvements	149	158	107	Work in progress	132	301	310
800404011	Eastwood HQ Lighting Improvements	33	0	0	Work to be programmed	15	48	48
800200005	Community Facilities Improvements	129	129	0	Work programmed for Duff Memorial Hall	1	130	130
800420017	Ventilation Works	858	465	332	Programme of works in development	0	2,200	2,200
	CO2 Monitors	152	161	0	Increase in grant allocation	0	152	161
800420018	Provisional Sum	289	147	0	n/a	0	5,549	5,547

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

Annex 2 - Property Maintenance Analysis

		ANNUAL COSTS £'000						
COST CODE	PROJECT NAME	CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21	COMMENT	TOTAL COST £'000		
						<i>SPENT PRIOR TO 31/03/21</i>	<i>PREVIOUS TOTAL COST</i>	<i>REVISED TOTAL COST</i>
	Corporate Total	2,883	1,827	941		1,711	13,559	13,568

GENERAL FUND CAPITAL PROGRAMME 2021/22

PROGRESS REPORT TO QUARTER 3 (31/12/21)

RESOURCES

	£'000	£'000
Borrowing		16,800
Grants		
Capital Grant	5,336	
City Deal	409	
Early Learning and Childcare - 1140 Hours Expansion	0	
Cycling, Walking & Safer Streets	508	
Scottish Environmental Protection Agency	82	
Town Centre Fund	623	
Regeneration Capital Grant Fund	499	
Place Based Investment Programme	120	
Renewal of Playparks	102	
Fleet infrastructure	27	
CO2 Monitors	161	
Low Carbon Fund - Levern Water	0	
Nature Restoration Fund	50	
Bridge Maintenance Fund	0	
COVID related grant funding	465	8,382
Developers Contributions		704
Salix/Central Energy Efficiency Fund		73
Sustrans		0
CFCR		0
Capital Reserve		0
Capital Receipts		0
		25,959

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EAST RENFREWSHIRE COUNCILCABINET24 March 2022Report by the Chief Financial Officer and Director of EnvironmentHOUSING CAPITAL PROGRAMME**PURPOSE OF REPORT**

1. The purpose of this report is to monitor expenditure as at 31 December 2021 (Quarter 3) against the approved Housing Capital Programme 2021/22 and to recommend adjustments where necessary.

RECOMMENDATIONS

2. The Cabinet is asked to:-
 - note and approve the current movements within the programme;
 - note the shortfall of £0.160m and that income and expenditure on the programme will be managed and reported on a regular basis; and
 - agree to recommend to the Council that the movements within the programme be approved

BACKGROUND

3. This report is presented in relation to the following:
 - Adjustments to the approved 2021/22 programme, reflecting timing movements and re-phasing of 2021/22 expenditure were approved by Cabinet on 25 November 2021.
 - A revised Housing Capital Programme for the period 2022/23 to 2031/32 was approved by Council on 3 March 2022. New build housing total costs on this report reflect the revised totals for the new build programme.

CURRENT POSITION

4.	Total anticipated expenditure (Appendix A)	£ 12.922m
	Total anticipated resources (Appendix B)	£ <u>12.762m</u>
	Shortfall	£ <u>0.160m</u>

Market uncertainties including Covid-19 continue to have an impact on the timing and cost of housing capital projects and some further rescheduling is required with increased tender costs also experienced.

EXPENDITURE

5. The total estimated expenditure for 2021/22 has reduced by £2.616m. A combination of Covid-19 and disruption to the supply chain & logistics, has resulted in increased demand, labour and materials shortages which has delayed tendering and increased lead in times resulting in later start / re-start dates across the internal works programme.
- Internal Element renewals (£0.410m) –government restrictions delayed these works and while work is progressing, much of the internal elements will now take place in 2022/23.
 - Sheltered Housing (reduced by £0.347m) – internal works have been delayed to ensure they can be carried out safely and minimise any risk to residents. Majority of work will now take place in 2022/23 following revised tender process.
 - IT Systems (reduction of £0.053m) – the final element of this will now take place in 2022/23.
 - Capital New Build Phase 1 (increase of £0.126m in 2021/22) – work is progressing at Balgraystone Road however increased costs are being experienced. An increase of £0.321m was approved as part of the 2022-2032 Housing Capital Programme, which will be offset by additional Scottish Government Grant funding and use of commuted sums and council tax from second homes.
 - Capital New Build Phase 2 (reduction of £1.932m in 2021/22) – Delays with completion of first batch of units at Maidenhill Area 5 has reduced 2021/22 expenditure with all units expected to transfer in Q1 of 2022/23. There is an overall increase in Phase 2 costs of £8.182m as approved as part of the 2022-2032 Housing Capital Programme. As above this will be managed through increased Scottish Government new build grant and use of commuted sums and council tax from second homes.

The total estimated expenditure has been reduced to £12.922m with revised existing build works subject to further change dependent on progress in final period of the financial year. Actual Expenditure to date (31 December) is £11.521m of which £9.144m was on the new build programme.

INCOME

6. Resources to support the Housing Capital Programme have been adjusted to reflect the above changes
- A delay in the handover of the Maidenhill A5 site, coupled with the procurement method has resulted in a reduction in the grant available for 2021/22. This will be available to claim in 2022/23 against the cost of the project.
 - Borrowing – Reflecting lower revised outturn position, borrowing has been reduced by £2.207m in 2021/22. This will remain available to support the continuation of works in 2022/23.

COMMENT

7. The projected shortfall of £0.160m represents 1.25% of the resources available and is within manageable limits.

PARTNERSHIP WORKING

8. This report has been prepared following consultation with appropriate staff from Housing Services.

RECOMMENDATIONS

9. The Cabinet is asked to:-
- note and approve the current movements within the programme;
 - note the shortfall of £0.160m and that income and expenditure on the programme will be managed and reported on a regular basis; and
 - agree to recommend to the Council that the movements within the programme be approved

Further information is available from Mark Waugh, Principal Accountant – Capital, telephone 0141 577 3123.

Margaret McCrossan
Head of Accountancy Services (Chief Financial Officer)
MMcC/MW
11 March, 2022

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EAST RENFREWSHIRE COUNCIL

Appendix A

HOUSING CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31.03.21	PREVIOUS TOTAL COST	REVISED TOTAL COST
835000002	Renewal of Heating Systems	580	580	237	Work in progress	0	613	613
832000001	Rewiring (including smoke/carbon monoxide detectors)	664	664	463	Work in progress	0	751	751
831000002	External Structural Works	1,630	1,630	1,184	Work in progress	0	1,987	1,987
835000008	Estate Works	150	150	147	Work in progress	0	171	171
835000006	Energy Efficiency (Including Cavity Wall Insulation)	30	30	5	Work in progress	0	508	508
835000009	Aids and Adaptations	322	322	140	Work in progress	0	327	327
831500001	Internal Element Renewals (including kitchens, bathrooms and doors)	775	365	178	Work in progress	0	1,657	1,657
835000005	Communal Door Entry Systems	0	0	0	Delayed to 2022/23	0	79	79
835000012	Sheltered Housing	370	23	23	Work to commence in early 2022/23	0	1,383	1,383
830500003	Purchase of Property (CPO/Mortgage to Rent Acquisition)	0	0	0	No purchases planned	0	74	74
835000003	IT Systems	53	0	0		200	253	253
Grouped	Capital New Build Phase 1	3,934	4,060	4,060	Work at Balgraystone Road ongoing. 3 other sites complete	9,149	14,561	14,882

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EAST RENFREWSHIRE COUNCIL

Appendix A

HOUSING CAPITAL PROGRAMME

PROGRESS REPORT

2021/2022 QUARTER 3 (31/12/21)

COST CODE	PROJECT NAME	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
		CURRENT YEAR APPROVED AT 25/11/21	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE TO 31/12/21		SPENT PRIOR TO 31.03.21	PREVIOUS TOTAL COST	REVISED TOTAL COST
Grouped	Capital New Build Phase 2	7,020	5,088	5,084	First units at Maidenhill transferred into Council ownership Work ongoing here and other sites	202	39,469	47,651
N/A	Retentions	10	10	0		0	10	10
		15,538	12,922	11,521		9,551	61,843	70,346

HOUSING CAPITAL PROGRAMME 2021/22

PROGRESS REPORT TO 31/12/2021

RESOURCES

	21/22 Revised £'000
Borrowing	7,549
Commuted Sums - New Build	795
Grant - New Build Phase 1	1,414
Grant - New Build Phase 2	2,301
Recharges to Owner Occupiers (including HEEPS grant)	703
Rental off the Shelf (ROTS)	-
Total	<u>12,762</u>

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EAST RENFREWSHIRE COUNCILCABINET24 March 2022Report by Chief Officer – Legal & ProcurementCHARGING FOR SERVICES 2022/23**PURPOSE OF REPORT**

1. The purpose of this report is to submit for approval the proposed licensing fees and charges for 2022/23.

RECOMMENDATIONS

2. It is recommended that the Cabinet:-
- (a) Alters charges for 2022/23 in accordance with the table in Appendix 1. Where an increase occurs, the increases are approximately 3.7% being the inflation rate advised by the Chief Accountant.

BACKGROUND

3. The licensing section of legal services currently administers approximately 1,200 licences across various Civic Government and miscellaneous licensing categories. In terms of Civic Government legislation, the licensing service must recover all the costs of providing the service through the fees charged. This requirement ensures that council tax payers, through mainstream revenue budgets are not being asked to subsidise the service. However, total licensing income is not permitted to exceed the total cost of the service.

REPORT

4. (a) Licensing is a regulatory function of the Council imposed on it by various statutory provisions. Some licences are optional but others are not so the Council is unable to choose whether or not to provide this service.
- (a) The main purpose of licensing is to protect the public by regulating certain activities and making sure that those activities are carried out by appropriate persons in accordance with the terms of their licence.
 - (c) The licensing section recovered costs in full for 20/21 and is expected to recover its costs in full for the period 2021/22 but the impact of the Coronavirus pandemic may mean this is not achieved.
 - (d) Overall, the service aims to balance all costs of licensing to maximise the utilisation of the staff, minimise costs and maximise service availability.

FINANCE AND EFFICIENCY

5. It is anticipated that the changes suggested will allow the Council to continue to recover the costs of licensing in full from licensing fees and charges. Legal Services will continue to update and seek efficiencies in licensing where appropriate.

IMPLICATIONS OF THE PROPOSALS

6. There are no implications in terms of staffing, property, legal, IT, equalities and sustainability.

RECOMMENDATIONS

7. It is recommended that the Cabinet:-

- (a) Alters charges for 2022/23 in accordance with the table in Appendix 1. Where an increase occurs, the increases are approximately 3.7% being the inflation rate advised by the Chief Accountant.

REPORT AUTHOR

Report by: Chief Officer (Legal and Procurement), Gerry Mahon, Tel: 0141 577 3801
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Report author: Principal Solicitor, Joe Abrami
e-mail: joe.abrami@eastrenfrewshire.gov.uk - Tel: 0141 577 3012

APPENDIX 1

Charging Classification and Policy for 2022/23

	Service	Current Charge 2021/22	Proposed Charge 2022/23	Proposal
	Licensing			
1 (Cat 1)	Taxi Operator's Licence 1 yr/(Temp) 2 yrs 3 yrs	£214 £408 £579	£222 £423 £600	Change inflation
2. (Cat 1B)	Taxi Operator's Licence (WAV) 1 yr/(Temp) 2 yrs 3 yrs	£100 £190 £280	£104 £197 £290	Change inflation
3. (Cat4)	Taxi Driver's Licence 1 yr/(Temp) 2 yrs 3 yrs	£ 96 £182 £259	£100 £189 £269	Change inflation
4. (Cat1)	Private Hire Operator's Licence 1 yr/(Temp) 2 yrs 3 yrs	£214 £408 £579	£222 £423 £600	Change inflation
5. (Cat 1B)	Private Hire Operator's Licence (WAV) 1 yr/(Temp) 2 yrs 3 yrs	£100 £190 £280	£104 £197 £290	Change inflation
6. (Cat 4)	Private Hire Driver's Licence 1 yr/(Temp) 2 yrs 3 yrs	£ 96 £182 £259	£100 £189 £269	change inflation
7 (Cat 3)	Street Trader's Licence (business/multiple owner) 1 yr/(Temp) 2 yrs 3 yrs	£182 £347 £493	£189 £360 £511	Change inflation
8. (Cat 4)	Street Trader (employee)	£ 96 £182 £259	£100 £189 £269	Change inflation
9. (Cat 3)	Window Cleaner's Licence (business/multiple owner/trader) 1 yr/(Temp) 2 yrs 3 yrs	£182 £347 £493	£189 £360 £511	change inflation
10. (Cat 4)	Window Cleaner (employee or single trader)	£ 96 £182 £259	£100 £189 £269	Change Inflation only

	Service	Current Charge 2021/22	Proposed Charge 2022/23	Proposal
11. (Cat2B)	Public Entertainment Licence 1 yr/(Temp not an event) 2 yrs 3 yrs Temp for event up to 2000 attendees at one time Up to 5000 attendees at one time Over 5000 attendees at one time Approved community group (on application)	£279 £530 £753 £357 £509 £713 £0	£289 £550 £781 £370 £528 £740 £0	Change inflation only
12. (Cat 3)	Market Operator's Licence 1 yr/(Temp) 2 yrs 3 yrs	£182 £347 £493	£189 £360 £511	Change inflation
14. (Cat 3)	Late Hours Catering Licence 1 yr/(Temp) 2 yrs 3 yrs	£182 £347 £493	£189 £360 £511	Change inflation
15. (Cat 3)	Second Hand Dealer's and metal dealers Licence 1 yr/(Temp) 2 yrs 3 yrs	£182 £347 £493	£189 £360 £511	Change inflation
16. (Cat 2)	Indoor Sports Entertainment Licence 1 y /(Temp) 2 yrs 3 yrs	£279 £530 £753	£289 £550 £781	Change inflation
17. (Cat 3)	Skin Piercing 1 yr/(Temp) 2 yrs 3 yrs	£182 £347 £493	£189 £360 £511	Change inflation
18.	Theatre Licence (1 year)	£156	No longer available	Removed
19.	Vehicle Inspection Fee (Admin) (Annual)	£ 30	£ 31	Change Inflation only
20.	Vehicle Partial Retest Fee (Admin)	£ 13.50	£ 14	Change inflation
21.	ID Badge Replacement	£ 13.50	£ 14	Change Inflation only
22.	Vehicle Substitution Fee	£ 58	£ 60	Change inflation
23.	Licence Variation Fee	£ 58	£ 60	Change inflation

24.	Front Vehicle Licence Plate Inserts	£ 8.50	£ 9	No change last year increased by inflation
25.	Rear Vehicle Licence Plate Inserts	£ 9.50	£ 10	As above
26.	Number Plate Bracket Kit	£ 9.50	£ 10	As above
27.	Number Plate Bracket Rigid Bridge Kit	£ 4.50	£ 4.70	As above
28.	Number Plate Platform Kit Flat	£ 6.50	£ 7	As above
29.	Platform Flexiplate Kit Size 2	£ 8.50	£ 9	As above
30.	Platform Flexiplate Kit Size 4	£ 9.50	£ 10	As above
31.	Strapping Accessory Kit	£ 6.50	£ 7	As above
32.	Quick Release Button & Key Set	£ 2	£ 2.10	As above
33.	No Smoking Sticker	£ 3	£ 3.20	As above
34.	Tariff Sheet	£ 4.50	£ 4.70	Change inflation
35.	Taxi Driver Test	£ 51	£ 53	Change inflation
36. (Cat 2)	Taxi/Private Hire Booking Offices 1 yr /(Temp) 2 yrs 3 yrs	£279 £530 £753	£289 £550 £781	Change inflation
37. (cat 4)	Knife Dealer's Licence 1 yr /(Temp) 2 yrs 3 yrs	£ 96 £182 £259	£100 £189 £269	Change inflation
38. (cat 3)	Metal Dealer 1 yr/(Temp) 2 yrs 3 yrs	£182 £347 £493	£189 £360 £511	Change inflation
39.	Notification of changes and alterations Civic Government Licences	£ 20	£ 21	Change inflation
40.	Same day service surcharge (where applicable)	£46	£ 48	Change inflation

Basis of Charging- Cost Recovery

Charges under £5 rounded to next 10 pence

Charges under £20 rounded to next 50p

Charges over £20 rounded to nearest pound.

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EAST RENFREWSHIRE COUNCILCABINET24 March 2022Report by Director of EnvironmentROADS RESURFACING WORKS PROGRAMME 2022/23**PURPOSE OF REPORT**

1. The purpose of this report is to advise on the major additional Roads Works Programme in relation to Carriageway and Footway Resurfacing for 2022/23.

RECOMMENDATIONS

2. The Cabinet is asked to approve the roads resurfacing works programme as detailed in Appendix A.

BACKGROUND AND REPORT

3. Each year the Roads and Transportation Service proposes a list of carriageways and footpaths that require resurfacing.

Additional Capital Resources

4. Members will recall that the Council in February 2019 committed an additional £15m Capital investment for roads infrastructure over the following 5 years starting from and including 2019/20 (£3m per year).

5. It is recognised that whilst the Council's A and B class road network is in a relatively good condition C & unclassified class roads require significant works and in cognisance of this the proposals for the majority of the additional £3m allocation has been directed towards these types of road.

6. During the first 3 years of this additional capital investment, despite a delayed start in the first year and then Covid lockdown delays in the second year we have resurfaced a total of 96 sections of carriageway and 32 sections of footway which otherwise would not have received any treatment other than safety defect repairs.

7. We have also spent £200-300k of this additional capital budget each year on upgrading street lighting, replacing our lanterns with more energy efficient LEDs and we have also replaced and upgraded 15 sets of traffic signals/pedestrian crossings.

8. A proposed Roads Works Programme for financial year 22/23 covering major carriageway and footway resurfacing is attached (Appendix A).

9. As in previous years the prioritisation of the proposed resurfacing schemes within the Roads Works Programme has taken the following objective factors into consideration:

- The structural condition of the road or footway;
- The usage of the road or footway;
- Cost of maintenance for the previous three years;
- Number of complaints received regarding the road/footway; and
- Geographical spread.

10. In addition to this road resurfacing it is proposed to spend £200k of the 22/23 financial years additional capital budget on upgrading of the street lighting on Mearns Road between Flenders Rd and Broom Rd and replacement upgrading of a further 2 sets of traffic signals.

Delivering the Programme

11. Despite some delays in material supply chains and contractor delays on site due covid impacts on their workforce the 21/22 programme of works has been substantially completed. There were two schemes from 21/22 approved works programme that have had to be postponed due to conflicting dates with utility works and these have had to be carried forward into financial year 22/23 and are included in this year's programme.

FINANCE AND EFFICIENCY

12. A procurement framework is in place to ensure the delivery of this work including a contract for coal tar testing across the identified improvement sites.

CONSULTATION AND PARTNERSHIP WORKING

13. Not applicable in this case.

IMPLICATIONS OF THE PROPOSALS

14. The proposed 2022/23 roads and footway resurfacing programme details the recommended expenditure for carriageway and footway resurfacing. There are no further implications in terms of property, legal, IT, equalities and sustainability.

CONCLUSIONS

15. The 2022/23 proposed roads works programme will utilise the additional resources of £3 million made available to improve the roads condition across the authority. It is recognised that whilst the Council's A and B class road network is in a relatively good condition the C Class & unclassified roads require significant works and, as a consequence, the majority of the additional £3m allocation has been directed towards these types of road. This expenditure will have a major impact on resident's perceptions of Council expenditure on roads major resurfacing projects for carriageways and footways (as opposed to mainly potholing/patching) in the past in residential estates.

16. A further report to present the current condition status of the Councils carriageway assets and options for future investment will be prepared and brought to Cabinet later this year.

RECOMMENDATIONS

17. The Cabinet is asked to approve the roads resurfacing works programme as detailed in Appendix A.

Director of Environment

Further information can be obtained from Andrew Cahill Director of Environment.

Convener contact details

Councillor Betty Cunningham
(Convener for Environment)

Office: 0141 577 3143

March 2022

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Appendix A

**East Renfrewshire Council
Roads and Transportation Services
Resurfacing Works Programme**

2022/2023

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<u>Carriageway Resurfacing</u>	<u>Ward</u>
B773 Darnley Road & Dovecothall R'about, Barrhead	1
A736 Main Street, Barrhead (Dovecothall Rbt to Church Road Westbound)	1
Moidart Court, Barrhead	1
Rufflees Avenue, Barrhead	1
Campsie Avenue, Barrhead	1
Carlibar Road, Barrhead (Commercial Road to Cross Arthurlie Street)	1
Gateside Road, Barrhead (Woodneuk to Gateside Gardens)	1
Aurs Drive, Barrhead (Aurs Road to Arthurlie Street)	1
Arthurlie Avenue, Barrhead	1
Lambie Crescent, Newton Mearns (Cul-de Sac to No.4)	2
Lomond Drive, Newton Mearns	2
Glen Roy Drive, Neilston	2
Glen Falloch Crescent, Neilston	2
Claremount Avenue, Giffnock	3
St Clair Avenue, Giffnock	3
Arden Drive, Giffnock	3
Ashlea Drive, Giffnock	3
Giffnock Park Avenue, Merrylee	3
Torburn Avenue, Giffnock	3
Clifton Road/Orchard Grove, Giffnock	3
Glenbank Drive, Thornliebank	3
Ailsa Drive, Giffnock	3
B767 Clarkston Road, Clarkston (Linn Drive to Corrie Grove)	4
B759 Carmunnock Road, Busby (East Kilbride Road to Laurel Grove)	4

<u>Carriageway Resurfacing</u>	<u>Ward</u>
Hillend Road, Clarkston (Sundale Avenue to Flenders Avenue)	4
Moray Drive, Clarkston (part)	4
Elm Street, Busby	4
Birch Avenue, Busby	4
Gloucester Avenue, Clarkston	4
Golf Road, Clarkston (Eastwoodmains Road to Stewart Drive)	4
Hillside Avenue, Clarkston	4
Kippen Drive, Busby	4
Ormonde Avenue, Netherlee (Deanwood Road to Parklands Road)	4
Gordon Drive, Netherlee (Gordon Avenue to Gordon Road)	4
Moray Gardens, Clarkston	4
Field Road, Busby (East Kilbride Road to Woodyett Road)	4
Leebank Drive, Netherlee	4
C1 Mearns Road, Clarkston (Flenders Road to Laigh Road)	5
C1 Mearns Road, Newton Mearns (GSO Rbt to Humbie Road)	5
A77 Ayr Road, Newton Mearns	5
B764 Eaglesham Moor Road (part)	5
Beech Avenue, Newton Mearns (Shaw Road to Firwood Rd and Cul-de-Sac)	5
Riverside Road, Waterfoot	5
Barlae Avenue, Waterfoot	5
Broom Road East, Newton Mearns (Waterfoot Road to Gleneagles Drive)	5
Gilmour Crescent, Eaglesham	5
Montgomery Street, Eaglesham (Gilmour Street to Mid Road)	5

Carriageway Resurfacing**Ward**

Lethington Road, Newton Mearns	5
Roddinghead Road, Newton Mearns	5
Lynn Drive, Eaglesham	5
Brackenrig Crescent, Waterfoot	5
Mid Road, Eaglesham	5
Polnoon Street, Eaglesham (Glasgow Road to Mid Road)	5

Footway Resurfacing**Ward**

Moidart Court, Barrhead	1
Lomond Drive, Newton Mearns	2
Glen Doll Road/Glen Finlet Crescent, Neilston	2
Glen Roy Drive, Neilston	2
Claremount Avenue, Giffnock	3
St Clair Avenue, Giffnock	3
Glenbank Drive, Thornliebank	3
Ailsa Drive, Giffnock	3
Carmunnock Road, Busby (East Kilbride Road to Laurel Grove)	4
Cathkin Drive, Clarkston	4
Hillend Road, Clarkston (Sundale Avenue to Flenders Avenue)	4
Moray Drive, Clarkston (part)	4
Vardar Avenue, Clarkston	4
Moray Gardens, Clarkston	4
Brackenrig Crescent, Waterfoot	5

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